

MODESTO CITY SCHOOLS

Job Description

JC# 1670

CUSTODIAN

OVERALL RESPONSIBILITY

Under general supervision, perform custodial duties required to maintain assigned school buildings and/or building areas in a clean and orderly condition.

SPECIFIC RESPONSIBILITIES

1. Sweep, scrub, mop, wax, and vacuum assigned floors, hallways, and student activity areas and shampoo and/or spot clean carpets on a scheduled basis.
2. Dust, wash, wax and polish assigned furniture, woodwork, and metal work on a scheduled basis.
3. Wash and clean assigned windows, walls, drinking fountains, sinks, commodes, and trash receptacles on a scheduled basis.
4. Report all health and safety conditions that may cause injury to students, staff, and the general public (e.g. broken furniture, burned out lights, broken equipment).
5. Maintain the security of the work area during and at the close of the assigned hours of work (e.g. lock doors and windows, turn on security lights and/or alarms).
6. Operate power cleaning equipment in a safe and efficient manner.
7. Move and arrange furniture and equipment.
8. Perform limited maintenance work as run would allow.
9. Attend Modesto City Schools asbestos training program within the first sixty (60) days of employment.
10. Wear shoes, eye goggles, face protectors, and breathing apparatus as directed.
12. Effectively communicate and maintain cooperative relationships with those contacted in the course of work.
12. Perform other related duties as assigned.

SALARY

Classified Unit Salary Schedule

QUALIFICATIONS

Knowledge/Ability

Minimum Requirements:

- Knowledge of cleaning materials and techniques.
- Ability to operate power cleaning equipment.
- Ability to read and understand directions written in English.
- Ability to carry out assigned tasks with a minimum of direct supervision.
- Ability to establish and maintain cooperative relationships with others.

CUSTODIAN (continued)

QUALIFICATIONS (continued)

Experience

Minimum Requirement:

Six (6) months experience as a custodian.

Desirable Qualification:

Six (6) months experience as a school custodian.

Education

Minimum Requirement:

Graduation from high school or General Education Development (GED) Certificate or California High School Proficiency Examination (CHSPE) Certificate.

Physical Characteristics:

With or Without the Use of Aids:

Sufficient vision to read small print.

Sufficient depth perception, physical ability, strength, mobility, stamina, color perception and acuity to drive and operate equipment or vehicles.

Sufficient hearing to hear normal, telephone and hand held radio conversations.

Ability to speak in an understandable voice and with sufficient volume to be heard at a normal conversational distance and on the telephone or hand held radios.

Sufficient physical ability, strength, mobility and stamina to move, lift, push/pull or carry objects which may frequently exceed 50 pounds.

Sufficient physical ability, strength, balance, mobility, stamina and a tolerance of heights to work on ladders, scaffolding and rooftops for extended periods of time.

Sufficient physical ability, strength and dexterity to use basic mechanical and hand/power tools to perform minor repairs and adjustments.

Sufficient physical ability, strength, balance, mobility, and stamina to perform moderate physical labor.

Sufficient physical ability and stamina to work outside during inclement weather conditions.

Sufficient physical ability to reach horizontally and vertically with arms.

Sufficient dexterity to use hands and fingers to manipulate small objects and print or write legibly.

Sufficient lower body strength, stamina, balance and mobility to sit, stand, kneel, walk, stoop, climb stairs, bend and extend legs for prolonged periods of time.

Physical tolerance to extended contact with water, detergents, abrasives, cleaning solvents, cleaning solutions, disinfectants, paint/paint spray, and other harsh chemical substances.

Physical tolerance to foul odors, chemical odors, dust and pollen.

REPORTS TO:

Principal/Director of Maintenance and Operations

Board Approved: 11/4/96

Revised: 10/1/07

Unit Approved: 12/22/07

Board Approved: 1/22/08