

**JOB DESCRIPTION:****HIGH SCHOOL JUNIOR VARSITY HEAD BASKETBALL COACH**

Newman-Crows Landing Unified School District

**Position:** High School Junior Varsity Head Basketball Coach

Contract: As Needed

Supervisor: Site Principal

Range: **Stipend****Job Description**

The Junior Varsity Head Coach is responsible for all aspects of the basketball program. The coach must demonstrate strong leadership in player and staff development, sportsmanship, integrity and character development. Qualified candidates should possess strong communication and organizational skills. They must demonstrate exceptional knowledge of the skills and strategies of the sport of basketball as it pertains to interscholastic athletics in California.

**Qualifications Required**

1. **Education:** A four year degree from an accredited college or university (preferred). Valid California teacher license/certificate/authorization for the subject(s) to be taught (preferred). Meet the state and federal requirements for the teacher's position (preferred).
2. **Experience:** Past experience working with children in an educational setting (preferred).
3. **Knowledge:** A strong understanding of the activities and development of basketball and the high school level and have the ability to work closely with children and adults.
4. **Clearances:** Required Fingerprinting/Department of Justice and Tuberculosis clearance and all other required clearances as required by the district, the California Department of Education or by the California Interscholastic Federation.
5. **Ability to:**
  - a. Must have the ability to speak, read, and write in English fluently in a job related setting.
  - b. Bilingual skills which benefit the District, may be desired.
  - c. Ability to read, analyze and interpret general business periodicals, professional journals, technical procedures, or governmental regulations.
  - d. Ability to write reports, business correspondence and procedure manuals.
  - e. Ability to effectively present information and respond to questions from groups of managers, teachers, students, parents and general public.
  - f. Ability to work with fundamental mathematical concepts such as mean, mode and median, simple plane geometry e.g. area, perimeter, shapes
  - g. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.
  - h. Ability to interpret a variety of instructions furnished in written, oral, diagram or schedule form.
  - i. Familiarity with basic computer operation and software including the sending and receiving of e-mail.
  - j. Ability to learn various computer operations required for the management of student information and integration of technology in classroom instruction.
  - k. Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on departmental and school/district objectives and the needs and abilities of students to whom assigned.
  - l. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

**Terms of Employment**

Stipend and work year shall be in accordance with provisions of the current employee agreement. If the employee is unable to meet expectations of the position according to the site administrator, the employee may be removed from the position and the stipend will be distributed according to the number of days worked.

**Essential Responsibilities:**

- Foster among the participants and spectators an appreciation of the values of athletics, a desire to perform at the highest level, an attitude of good sportsmanship, and a sense of pride in self, team, school, and community.
- Support the training, conditioning, and performance of the basketball program.
- Demonstrate current knowledge of strength and conditioning programs for basketball. Execute such programs during the off-season within the parameters of CIF regulations.
- Emphasize the importance of academic excellence and assist in monitoring and maintaining high academic standards for members of the basketball program. Become actively involved with the college recruiting process for team members.
- Demonstrate a strong knowledge of CIF rules.
- Promote the program within the school and community.
- Work cooperatively with other athletic coaches in order to operate a well-balanced athletic program.
- Collaborate with the head coach and athletic director in the preparation of schedules for the team.
- Recommend to the head coach and athletic director the type and amount of equipment and supplies needed to conduct the basketball program. Provide for the inventory and care of equipment.
- Insure that all athletes have valid medical examinations and other required qualifications before they are allowed to practice.
- Assist the head coach and athletic director to ensure that lists of all players eligible for athletic contests are prepared and maintained under rules of the CIF.
- Recommend to the head coach and athletic director those students who qualify for a junior varsity/freshman certificate.
- Engage with the parents of the members of the basketball program in a positive and constructive manner.
- Develop a relationship with the local youth basketball program and establish a presence with youth basketball via summer camps and coaching clinics.
- Embrace and support the mission of the high school.
- Perform other duties related to the position of athletic coach as requested by the head coach, high school principal and/or athletic director.

**Typical Duties:**

1. Establishes standards of conduct and administers them in a fair, equitable and consistent manner.
2. Monitors and assesses athletic progress and adjusts student instructions accordingly.
3. Creates an environment that is conducive to learning and appropriate to the maturity and interests of the student athletes.
4. Takes all necessary and reasonable precautions to protect student athletes, equipment, materials and facilities.
5. Assists the administration in implementing all policies and rules.
6. Encourages student athletes to set and maintain high standards of behavior on the field or off.
7. Participates, as needed, in team meetings regarding individual student athletes.
8. Maintains accurate, complete and correct records as required by law, district policy and administrative regulations.

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9. Is available and meets with student athletes and parents for athletic- and academic-related purposes outside of the instructional day.
10. Attends and participates in scheduled staff and team meetings.
11. Participates in reasonable adjunct duties as assigned on an equitable basis.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

With or without the use of aids:

1. Sufficient vision to read print.
2. Sufficient distance vision, peripheral vision, and the ability to focus.
3. Sufficient depth perception.
4. Sufficient color acuity.
5. Sufficient hearing to hear verbal directions.
6. Sufficient hearing to hear normal conversation in person and on the telephone.
7. Ability to speak in a voice that can be clearly heard and understood on the telephone and in face-to-face conversations and in classroom settings.
8. Ability to reach horizontally and vertically with arms.
9. Sufficient dexterity to manipulate small objects and print or write legibly.
10. Sufficient physical ability, strength, mobility, stamina to climb, bend, stretch, stand, kneel, walk, stoop, extend legs, and stamina to lift, carry, push or pull objects, which weigh 50 pounds.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate, but may be elevated depending on the surrounding environment.

NCLTA Approval: 8/15/2017

Board Adopted: 8/21/2017

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