VALLEJO CITY UNIFIED SCHOOL DISTRICT
Human Resource Services
665 Walnut Avenue, Vallejo, CA 94592

JOB DESCRIPTION

CENTRAL GROUNDSWORKER

<table>
<thead>
<tr>
<th>Title:</th>
<th>Central Groundworker</th>
<th>Reports To:</th>
<th>Maintenance &amp; Grounds Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department:</td>
<td>Maintenance &amp; Grounds</td>
<td>Work Year:</td>
<td>260 Days per year</td>
</tr>
<tr>
<td>Classification:</td>
<td>Classified</td>
<td>Salary</td>
<td>See Classified M&amp;O/Transportation Salary Schedule</td>
</tr>
<tr>
<td>Date Approved:</td>
<td>July 2010</td>
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DESCRIPTION OF POSITION:
Under general direction of the Maintenance Manager or designated Manager, and the Lead Groundworker, the Central Groundworker performs routine and semi-skilled grounds maintenance and gardening work.

REPRESENTATIVE DUTIES:
- Water and mow lawns. 
- Plant and remove trees. 
- Operate trucks, power sweepers, mowers, compressor, power sprayers, chain saw, and tractors with various attachments, edger's, trimmers and other tools. 
- Make minor repairs. 
- Put up barriers around newly planted areas. 
- Drag, fill and repair athletic track and fields. 
- Hoe, weed, and rake lawns, leaves and trash. 
- Load trucks and haul trash. 
- Plan, cultivate, fertilize and irrigate flowers, shrubs, trees and lawns. 
- Control pests and plant diseases. 
- Clean sumps and drainage ditches. 
- Install drainpipes and dig ditches. 
- Assist in installation and maintenance of sprinkler systems or sprinkler equipment and repairs to sprinkler lines and systems. 
- Maintain roads, walkways and driveways. 
- Work cooperatively with other trades. 
- Maintain assigned vehicle in daily safety check. 
- Maintain clean and safe work area. 
- Perform other duties as assigned.

EDUCATION AND EXPERIENCE:
- High School diploma or GED.
- One (1) year of paid grounds maintenance and gardening, or experience performing duties similar to those listed above is desirable.

1 Essential Duties as required by the American Disabilities Act
SKILLS AND ABILITIES:
Knowledge of:
- Basic methods, tools and equipment used in planting, cultivating and caring for lawns, shrubs, trees and grounds.

Ability to:
- Perform general gardening and grounds work.
- Operate all equipment and attachments in the Central Grounds Department.
- Work cooperatively with those contacted in the course of work.

LICENSE:
- Must have appropriate California Driver’s License and be insurable by the District’s carrier.
- Must secure any other licenses as required by the District.
- Must secure necessary B & C category license for the handling and spraying of pesticides and chemicals as required. By the State Of California.

WORKING ENVIRONMENT:
- Indoor, outdoor and shop environment.
- Driving a vehicle to conduct work.

HAZARDS:
- Exposure to pesticides and chemicals used in grounds maintenance
- Exposure to fumes, odors and gases within Grounds Department.
- Working on or around machinery having moving parts.

PHYSICAL REQUIREMENTS: Frequency Key: None (1); Occasional - up to 25% of shift (2); Intermittently – up to 50% of shift (3); frequently – up to 75% of shift (4).

<table>
<thead>
<tr>
<th>Activity</th>
<th>Frequency</th>
<th>Activity</th>
<th>Frequency</th>
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</thead>
<tbody>
<tr>
<td>Bend</td>
<td>4</td>
<td>Lift/carry 0-10 lbs</td>
<td>4</td>
</tr>
<tr>
<td>Twist</td>
<td>4</td>
<td>Lift/carry 11-25 lbs</td>
<td>4</td>
</tr>
<tr>
<td>Squat</td>
<td>4</td>
<td>Lift/carry 26-40 lbs</td>
<td>4</td>
</tr>
<tr>
<td>Kneel</td>
<td>4</td>
<td>Lift/carry 41-100 lbs</td>
<td>2</td>
</tr>
<tr>
<td>Climb</td>
<td>4</td>
<td>Stand</td>
<td>4</td>
</tr>
<tr>
<td>Reach above shoulder</td>
<td>4</td>
<td>Walk</td>
<td>4</td>
</tr>
<tr>
<td>Grip/Grasp</td>
<td>4</td>
<td>Sit</td>
<td>2</td>
</tr>
<tr>
<td>Extend/Flex Neck</td>
<td>4</td>
<td>Drive</td>
<td>4</td>
</tr>
<tr>
<td>Use Right Hand</td>
<td>4</td>
<td>Perform Repetitive Hand Motions</td>
<td>4</td>
</tr>
<tr>
<td>Use Left Hand</td>
<td>4</td>
<td>Keyboarding/Mouse Work</td>
<td>1</td>
</tr>
<tr>
<td>Ability to See</td>
<td>4</td>
<td>Ability to Hear</td>
<td>4</td>
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THE VALLEJO CITY UNIFIED SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER and in compliance with federal and state laws, does not discriminate in any employment practice on the basis of age, ancestry, color, marital status, medical condition, national origin, political or union affiliation, physical or mental disability, race, religion, sexual orientation or sex. The district is compliant with ADA requirements.

Approved by: Mel Jordan, Asst. Superintendent of Administrative Services

Date: 1-24-11