

VACAVILLE UNIFIED SCHOOL DISTRICT

**SUBJECT: School Psychologist
Job Description**

CLASSIFICATION: Certificated Personnel

DESCRIPTION OF BASIC FUNCTION AND RESPONSIBILITY

The School Psychologist is responsible to the Director of Special Education and the site administrator. School Psychologists provide psychological services to schools, including testing, counseling and consulting to assist in meeting the social, emotional and educational needs of students in regular and special education programs being serviced by the district; administer and interpret psychological assessments of students, prepare recommendations regarding the evaluation and placement of students; consult with teachers, administrators, specialists, agency and district personnel and parents; counsel students; coordinate behavior management programs; and perform related duties.

ESSENTIAL JOB FUNCTIONS

- Be informed of and implement current federal and state laws, education code, and Vacaville Unified School District policies and procedures.
- Serve as a member of the Pre-Referral Team evaluating referred student's school histories and educational progress. Consult and confer with teachers, administrators and parents regarding relevant social, emotional, behavioral, cultural and cognitive learning factors. Assist in the development of accommodations and modifications appropriate for students.
- Perform psycho-educational and other assessments, as a member of the multidisciplinary assessment team, for students initially referred for special education and identified students requiring re-evaluation.
- Provide written reports analyzing, interpreting and summarizing test results, observations and information from school personnel, students, parents and other agencies. Confer with school personnel, parents and other agencies regarding the content of psychological reports and recommendations therein.
- Serve as a member of the Individual Education Program (IEP) Team and facilitate IEP meetings as required. Report results of assessments at IEP meetings.
- Play a key role on the IEP Team in deciding if students qualify for special education services. Guide the IEP Team in the development of appropriate placement, goals and objectives for the service.
- Serve as consultant to special and regular education teachers in the implementation of the student's IEP:
 - Plan, coordinate and/or develop educational interventions, behavior management, transition plans and counseling/mental health programs.
 - Develop, coordinate and provide in-service training to staff, parents, agency and district personnel.
 - Remain current regarding psychological issues, laws, and regulations pertaining to special education, educational trends, and other services provided to children.
 - With appropriate consent, initiate referrals to external agencies, such as Mental Health, physicians, counselors, etc.
- Serve as a key member of the District Crisis Team.
- Provide personal and group counseling services for students, staff and parents as deemed necessary and appropriate.
- Perform other duties as assigned.

EDUCATION

- Bachelor's Degree from an accredited college or university.
- Passing score on CBEST or basic skills examinations from other states
- Valid California Pupil Personnel Services credential or equivalent authorizing service as a school psychologist.
- M.A. or M.S.

PHYSICAL DEMANDS

The physical requirements indicated below are examples of the physical aspects that a person holding this position must perform in carrying out essential job functions. Reasonable accommodation may be made to enable a person with a disability to perform the essential job duties.

- Sufficient vision to read printed material, and identify and distinguish objects.
- Sufficient hearing to hear conversations in person and on the telephone, and hear sounds clearly up to 5 feet.

Ability to speak in an understandable voice with sufficient volume to be heard in normal conversation and on the telephone, and in addressing groups.

Ability to exert up to 25 pounds of force to lift, carry, push, pull, or otherwise move objects.

This type of work requires occasional or frequent standing, walking, sitting, or reaching for extended periods of time.

Sufficient manual dexterity and/or mobility to grasp and/or manipulate objects, operate office equipment, and move about the work area.
