

Gilroy Unified School District
7810 Arroyo Circle
Gilroy, CA 95020

Certificated Vacancy Position
2013/2014 School Year

Position Title: Academic Coach/Instructional Specialist, Common Core, Secondary Schools

Under the supervision of the Director – Curriculum and Instruction and site principals, the Academic Coach/Instructional Specialist provides training and support to the staff at assigned school site in the implementation of effective instructional practices. Performs other non-instructional duties as assigned, according to District policies and procedures, state standards and programmatic requirements.

Classification: Certificated

Salary Level: Teacher Salary Schedule

Work Year: 2013/2014 School Year

Credential: Valid California Multiple or Single Subject with CLAD authorization

Position Status: Temporary, 2013/2014 School Year

Positions: 1.00 FTE – grades 6-12

To Apply: Apply on-line through EdJoin (www.edjoin.org). In order to be considered for this position, candidates must complete and attach the following documents: (1) application form, (2) letter of intent; (3) resume; (4) two current letters of recommendation. Incomplete applications or those not submitted through EdJoin will not be considered.

Deadline to Apply: Tuesday – June 18, 2013 - 4p.m.

Job Duties

Curriculum Responsibilities: Utilize the courses of study adopted by the Board of Education.

Instruction Management:

- Provide training and support for classroom teachers for effective instructional practices, especially in providing highly engaging and meaningful instruction
 - Implementing Common Core State Standards and practices
 - Analyzing student needs and providing strategies for differentiated instruction
 - Developing standards based lessons
 - Implementing the core curriculum
 - Implementing effective classroom management in order to maximize student engagement
 - Developing common formative assessments for progress monitoring
 - Supporting literacy and writing in the content areas
- Facilitate effective collaboration and professional development for course specific teams, departments, and school staff

- Research effective programs, make recommendations and plan programmatic adjustments
- Assess needs of staff and suggest/design appropriate professional development
- Assist in the development and review of standards-based instruction and assessments
- Conduct demonstration lessons and non-evaluative classroom observations for coaching
- Performs other non-instructional duties as assigned, according to District policies and procedures

Knowledge of:

- Coaching teachers in developing models that support effective teaching strategies and lesson design, with a focus on engagement strategies, use of technology tools and Common Core standards
- Applicable section of State Education code and other applicable state publications, such as curriculum frameworks
- Secondary standards and content
- Curriculum, instruction and assessment processes
- Policies and procedures that govern program and curriculum
- Technology and computer software applications relative to instruction and administration
- California Standards for the Teaching Profession
- Common Core State Standards

Ability to:

- Effectively plan for differentiated needs of students, including English learners
- Establish and maintain cooperative and supportive relationships with students, school personnel, district personnel, parents, co-workers, and the public
- Analyze a variety to student data and provide meaningful interpretation for school staff
- Conduct demonstration lessons and non-evaluative classroom observations, and provide support to teachers using the coaching cycle
- Design effective lessons and intervention to support student needs
- Facilitate meetings and professional development
- Meet schedules and timelines
- Use technology and computer software applications as appropriate to the work environment
- Use tact, patience and courtesy when dealing with people