

Certified Nursing Assistant (CNA) Program Instructor

Job Description and Requirements

Licenses and other requirements:

- 1) Valid California teaching credential, K-12 or Adult Education, or Career Technical Education, or ability to get a preliminary CTE credential
- 2) RN, LVN License
- 3) Fingerprints clearance
- 4) TB Clearance
- 5) In addition, meet one of the following requirements:
 - a) 1 year experience as a licensed nurse providing direct patient care in a long term nursing facility.
Plus
1 year experience planning, implementing, and evaluating educational programs in nursing.
 - OR**
 - b) Two years full time experience as a licensed nurse providing direct patient care in a nursing facility.

Skills:

- *Proven leadership to include student advocacy and staff community building.*
- Strong communication skills within the adult school and in the community at large.
- Organized, detail-oriented, solid follow through.
- Competent in these applications: basic computer software programs such as WORD, Internet and Excel.
- Self-motivated, ability to design and initiate programs, gather staff and student input.
- Proper English usage, grammar, spelling, vocabulary, and punctuation.
- Basic school district functions, policies, procedures, rules and regulations.

Duties:

- *Engage Adult students to obtain/learn the skills and knowledge to complete the CNA training program.*
- *Focus on student instruction and services.*
- Have a working knowledge of adult student attendance and accountability requirements.
- Communicate information to others clearly and in a timely manner. Listen to student input.
- Work cooperatively with other CNA adult school teachers to maximize instruction and services to students.

PHYSICAL DEMANDS AND WORKING CONDITIONS:

- Classroom environment
- Light physical activity and lifting up to ten pounds
- Work under pressure of deadlines and time constraints

HEARING, VISION, AND SPEECH AND LANGUAGE PROCESSING:

Close proximity hearing and clarity of vision near and far with various distance focus/refocus ability are necessary for these tasks. This job requires a very articulate communicator for so many of the tasks involve direct conversation with co-workers, staff members, and the public. Instructor must read and write with speed and accuracy. He/she must comprehend visual and auditory input given by others. Short and long term memory recall ability is required in all tasks. This person must be a tactful and efficient worker with all whom he/she comes in contact.

Salary: Certificated Hourly \$38.11/hr
(Career Tech Coordinator is immediate supervisor).