



Bus Driver

Salary Range: Range 27 on the classified salary schedule
Work Year: 10 Months
Application Deadline: Until filled

Qualifications

Education: Equivalent to high school graduation. **Experience and Training:** One year of experience as a bus driver
Licenses and Certificates

- Valid California Commercial Driver's License, Class A or B, with Passenger Endorsement.
- Current California Special Driver Certificate, valid for driving school buses.
- Current DMV approved Medical Certificate.
- Current approved First Aid card, if applicable (i.e. restriction 6 on Special Driver Certificate) and CPR.
- Must maintain a clear driving record

Responsibilities

Under supervision, to operate a school bus over designated routes to transport school children; and to perform related work as required

Specific Duties Include:

- Operate a school bus daily over designated routes in accordance with time schedules
- Pick up and discharge school children safely according to transportation rules
- Escort children across street, stopping traffic when necessary
- Transport students and teachers on field trips to various locations, choosing the best route and making departure and arrival time as scheduled
- Service bus with gas and oil and check tires and battery
- Wash bus exterior and clean interior and assist in maintaining bus in safe operating condition
- Maintain good order among students on the bus
- Follow district policies regarding the disciplining of children and contact with parents and other citizens
- Keep record of mileage, fuel and oil, and prepares reports of driving hazards and incident
- Other duties as assigned.

Essential Skills Include the Ability To:

- Understand and carry out oral and written directions
- Operate a school bus exercising good judgment and extreme caution
- Maintain order among students on a school bus
- Learn a designated bus route, bus stops, and district traffic hazards
- Analyze situations accurately and adopt an effective course of action

Maintain cooperative relationships with those contacted during the course of work

This Position Requires Knowledge Of:

- Safe driving practices
- Provisions of the California Motor Vehicle Code and the Education Code applicable to the operation of vehicles in transporting school children
- First aid practices

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand; walk; sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell. The employee must be able to enter and exit a bus to load and assist students, to evacuate a bus in an emergency situation lifting and supporting student weights of a minimum of 70 pounds, to tie down wheelchairs, assist students in wheelchairs on the ramp lift. Frequently operate manual door opener and closer, daily complete safety inspection including opening and closing manual bus windows and frequently lift minimum 30 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Operate safety equipment including correct use of fire extinguishers to extinguish or control small fires.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee regularly works near moving mechanical parts. The employee occasionally works in outside weather conditions and is occasionally exposed to fumes or airborne particles, extreme cold, extreme heat, and vibration. The noise level in the work environment is usually moderate.