

# Stone Bridge School

POSITION DESCRIPTION: LEAD TEACHER - GRADES

FTE: 182 Work Days, 7 hours/day, 9 paid holidays

Description: Directed by our charter, teachers provide for the educational needs of students, guided by Waldorf pedagogy and curriculum, with great consideration of the individual child and the class as a whole. The SBS Foundational Practices detail the expectations and required responsibilities of lead teachers in the grades.

## **Duties & Responsibilities:**

### Educational Program

- Educate students in an environment and manner that develops creativity, engaged learning, and critical thinking.
- Create lessons and activities throughout the curriculum that fits the developmental stage of the child, differentiates instruction, and considers the temperaments.
- Weave Common Core Standards into each lesson, supported and evidenced by daily, weekly, block, and year-long plans.
- Develop social skills and explore artistic expression.
- Prepare and present activities and assignments that inspire and motivate students to engage and participate.

### Environment

- Create a clean, orderly, and beautiful classroom.
- Utilize natural and seasonal materials in the decoration of the classroom.
- Participate in outdoor education.
- Monitor and report student attendance.

### Parent Relations

- Actively engage parents in their child's education.
- Work to achieve a mutual understanding, respect, and harmony between home and school.
- Provide relevant and appropriate information regarding the student's growth and progress.
- Hold individual conferences with the parents of each child.
- Be available for phone conversations or extra conferences as needed.
- Provide class notes or newsletters to families to keep parents informed of activities, events, and class happenings.

### Assessment

- Provide a written evaluation of each child at mid and end of the school year.
- Deliver instruction that enables the child to achieve proper grade level outcomes.
- Work with Resource Team to assess student needs and formulate a plan of response.
- Conduct state-mandated tests as required.
- Complete student assessments on a regular basis (beginning, middle, and end of year), to track progress, and provide timely feedback to students.

### Collegial Atmosphere

- Work closely and cooperatively with all SBS staff.
- Practice proactive communication and active listening to create the best work environment.
- Participate in weekly faculty meetings.
- Respond to requests by SBS Administration in a timely manner.
- Share knowledge and experience with other faculty members of the betterment of all.
- Participate in mentoring and co-mentoring programs.

### Continuing Education

- Teachers are expected to participate in SBS enrichment opportunities, as well as outside workshops, classes, and programs.

### Outreach

- Participate in community and school-wide education evenings, festivals, and ceremonies.
- Attend open houses and community building events
- Meet with newly enrolled families and students.
- Participate on various councils and committees to offer for faculty representation.

### Qualifications

- Waldorf training and experience or sufficient knowledge of the developmental model of the child to teach the curriculum effectively.
- California Teaching Credential or enrollment in a credential program.
- Work cooperatively with school community (parents, students, and staff).
- Ability to engage in physical activities and to stand for long periods of time, stoop and bend when necessary.

### Other Requirements

- Fingerprint/Criminal Records clearance
- Clear TB Test results
- CPR and First Aid Certificate

STONE BRIDGE SCHOOL IS AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Stone Bridge School that no applicant, client and/or employee of the school shall, on the basis of race, creed, national origin, political affiliation, gender, handicap/disability, veteran status, marital status, sexual orientation or age be excluded from participation in or be denied the benefits of or otherwise be subjected to discrimination under any program or activity which SBS operates. This policy applies to every aspect of employment, advancement, transfer, demotion, lay-off, termination, rate of pay and selection for training.