



PASO ROBLES JOINT UNIFIED SCHOOL DISTRICT JOB DESCRIPTION

Position: **AVID Tutor**

Reports to: AVID Teacher & Site Assistant Principal

Classification: Classified

Work Year: 2.5 hrs per week

Salary: Current Minimum Wage
(Cal SOAP tutor rate)

DEFINITION: AVID tutors work during the established AVID tutorial time to provide assistance to AVID students in the areas of ELA, mathematics, science and social studies. AVID tutors are provided training in the AVID tutorial process and work under the direction of the AVID teacher. AVID tutors work with identified groups of AVID students and use the tutorial process to help them develop a deeper understanding of the curriculum. AVID tutors communicate with the AVID teachers to provide feedback and information on student progress in the tutorial.

ESSENTIAL FUNCTIONS: *This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.*

- Use the AVID tutorial process to support students in understanding core curriculum
- Provide feedback to the AVID teacher on student progress during the tutorial

KNOWLEDGE AND ABILITIES:

- Requires knowledge of (high school level) core content in the areas of:
 - ELA
 - Mathematics
 - Science
 - Social Studies
- Effectively communicate and collaborate with AVID students and teachers
- Use the AVID tutorial process to provide students with deeper understanding of core content areas.
- Establish positive working relationships with teachers and students
- Arrive at the scheduled time and consistently attend the AVID tutorial
- Modify AVID tutorial implementation based on feedback from the AVID teacher or AVID coordinator
- Attend the AVID tutor training and implement the AVID tutorial process with students.

EDUCATION AND EXPERIENCE:

- College student.
 - AVID tutors are required to be college tutors. AVID tutors must either be currently enrolled in college or have completed a semester/quarter of college within the last 6 months.

ENVIRONMENT:

- Classroom, itinerant, and office environment.

PHYSICAL, MENTAL, AND SOCIAL REQUIREMENTS:

- Maintain high and positive emotional energy and display enthusiasm for core content.
- Demonstrate patience and perseverance in working with students who need extra support.