



Assistant Superintendent of Elementary and K-8 Schools

Posting Date: July 1, 2014
Start Date: Until Filled
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Please Apply: https://sfusd.searchsoft.net/ats/app_login?COMPANY_ID=00012821
Salary: Commensurate with experience and Competitive

Who We Are

The San Francisco Unified School District (SFUSD) is California's seventh largest school. Every year, more than 55,000 students, speaking more than 44 documented languages, have powerful learning experiences in the 130 public schools within the City and County of San Francisco. We aim to provide each student with an equal opportunity to succeed by promoting intellectual growth, creativity, self-discipline, cultural and linguistic sensitivity, democratic responsibility, economic competence, and physical and mental health so that each student can achieve his or her maximum potential. We place access and equity, student achievement, and accountability at the forefront of every child's education in pursuit of this mission.

What It Means to Work Here

When you join our team at SFUSD you can expect to be part of an inclusive, innovative and equity-focused organization that approaches public education as [a social justice movement that requires broad collaboration across an array of strategic partners](#). As a [CORE district](#), SFUSD is also a leader in critical systems change for more comprehensive school accountability and innovations that help strengthen the instructional core, which is the foundation of our strategic plan, [Impact Learning. Impact Lives.](#)

Who We Want

We want talented people from diverse backgrounds and experiences, who are inspired by our mission steeped in equity, and who are motivated to unleash our children's potential. We want people who are strong collaborators, skilled communicators, problem solvers and who are comfortable in a community of continuous learning.

Our three primary goals focus on closing the achievement gap and diminishing the predictive power of demographics:

- Access and Equity: We will make social justice a reality by ensuring every student has access to quality teaching and learning.

- Achievement: We will ensure that every student graduates from high school ready for college and career success in the 21st century.
- Accountability: We will keep our promises to students and families and enlist everyone in the community to join us.

DESCRIPTION

The Assistant Superintendent for Elementary and K-8 Schools Supervision is responsible for supporting and monitoring the delivery of educational programs at assigned school sites: oversees curriculum, staff development, evaluation, testing assessment, personnel and community issues, restructuring, program innovations, problem-solving and other District-wide responsibilities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Reports to the Deputy Superintendent for Instruction, Innovation and Social Justice (IISJ) and provides leadership in the supervision of a cohort of Elementary/K-8 schools.
- Supports and monitors the delivery of educational programs at a cohort consisting of a number of Elementary and K-8 Schools: oversees curriculum, staff development, evaluation and testing assessment.
- Supervises, evaluates, directs and assists Principals in the development of specific plans to meet identified school targets; assists in determining and acquiring support services.
- Attends or chairs a variety of meetings; represents the District in collaborative/partnerships/task forces with the City, County, human service agencies; institutions of higher education, business/industry, and judicial and law enforcement agencies.
- Collaborates with principals and other District departments to develop and implement ongoing evaluation and improvement of instructional programs, particularly with efforts to increase student achievement at under-performing schools, and also to address closing the achievement gap at all schools.
- Collaborates with other District departments to resolve student issues related to placement transfer, discipline, complaints, appeals, investigations and litigations.
- Supervises and evaluates the performance of assigned personnel; interviews and selects employees and recommends transfers, reassignments, terminations and disciplinary actions.
- Supervises assigned schools to ensure District compliance in monitoring, assessment and reporting for all academic programs, as well as health and safety standards as applicable.
- Develops and prepares annual budget for the assigned area with other Elementary/K-8 team leaders: analyzes and reviews budgetary and financial data; monitors and authorizes expenditures in accordance with established guidelines.
- Performs other related duties as assigned.

MINIMUM REQUIREMENTS

- Master's degree in education or related field with administrative certification.
- Five or more years of successful experience as a Principal.
- Ability to collaborate with appropriate District and school-based administrators in developing quality instructional programs that improve academic outcomes in diverse communities.
- Demonstrated knowledge of public school laws and policies as they relate to the delivery of

instructional services.

- Evidence of strong conceptual, analytical, organizational, and management skills and demonstrated leadership ability; evidence of the ability to collaborate with diverse individuals.
- Demonstrated ability to communicate effectively, both orally and in writing.

The San Francisco Unified School District is committed to maintaining an educational environment where all persons who participate in school programs and activities can work and learn together in an atmosphere free of all forms of harassment or intimidation. The Board prohibits sexual harassment of students, employees or other persons, at school or at school-sponsored or school-related activities. San Francisco Unified School District programs, activities, and practices shall be free from unlawful discrimination, harassment, intimidation and bullying based on actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics. The San Francisco Unified School District is committed to maintaining an educational environment where all persons who participate in school programs and activities can work and learn together in an atmosphere free of all forms of harassment or intimidation. The Board prohibits sexual harassment of students, employees or other persons, at school or at school-sponsored or school-related activities. San Francisco Unified School District programs, activities, and practices shall be free from unlawful discrimination, harassment, intimidation and bullying based on actual or perceived race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics.