

SAN DIEGO COUNTY OFFICE OF EDUCATION

CLASS TITLE: SPECIAL EDUCATION TEACHER - JUVENILE COURT AND COMMUNITY SCHOOLS

DEFINITION:

Reporting to the Special Education Coordinator, the Special Education Teacher is responsible for planning and implementing quality learning experiences, preparing semester plans and daily lesson plans, and creating a stimulating classroom environment conducive to intellectual discovery.

REPRESENTATIVE DUTIES:

ESSENTIAL FUNCTIONS:

Provides daily instruction to a group of 15-20 students.

Selects and administers appropriate instructional materials which are aligned with the state framework.

Prepares curriculum to meet instructional, psychological and social needs of each student.

Uses appropriate teaching strategies and classroom management techniques with students to correct negative behaviors and enhance positive behaviors.

Evaluates students on a consistent and frequent basis to measure effective rates of learning.

Works in cooperation with staff, administration, and other agency personnel to establish an effective academic program.

Organizes classroom in order to provide a safe and optimal learning environment appropriate to student needs.

Develops course objectives, activities and materials based on student assessment in order to provide a quality, appropriate individualized educational program. All instructional plans are reviewed, evaluated and updated as needed.

NON-ESSENTIAL FUNCTIONS:

Performs related duties as assigned.

CREDENTIALS, CERTIFICATES, LICENSES OR OTHER REQUIREMENTS:

Possession of, or eligibility for, a California Education Specialist Credential – mild/moderate, or CA Special Education Credential – learning handicapped. Applicants must also possess an English Learner authorization (CLAD or equivalent document).

Applicants must be eligible for a valid California driver's license.

CPR and First Aid certification are highly desirable.

EDUCATION AND EXPERIENCE:

Applicants must have experience in the development and writing of Individualized Education Plans (IEPs), assessment procedures, and adherence to federal and state regulations for students with severe disabilities. Experience in providing instruction in urban settings, working with a diverse student population, multicultural instructional methods, strong behavior intervention classroom management. Secondary school level experience and bilingual (English/Spanish) is preferred.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF: a variety of strategies for teaching students with severe disabilities.

ABILITY TO: plan, implement, and monitor the daily progress of special education students in classroom programs.

WORKING CONDITIONS & PHYSICAL ABILITIES:

Office, classroom or outdoor setting.

Must be able to hear and speak to exchange information; see to perform assigned duties; sit and/or stand for extended periods of time; possess dexterity of hands and fingers to operate a computer and other office equipment; kneel, bend at the waist, and reach overhead, above the shoulders and horizontally, to retrieve and store files and supplies; physically restrain and/or lift students as appropriate.

Revised: June, 2011