

SCHOOL NURSE

Description

The school nurse identifies and assists in the removal or modification of health-related barriers to the learning process of individual children. The major focus is the prevention of illness and disability, and the early detection and correction of health problems.

Job Functions

Duties of this position include but are not limited to:

- Promotes and protects the health of children and provides health assessments.
- Obtains health and developmental histories, and screens and evaluates findings of deficit in vision, hearing, dental, and growth.
- Interprets the health status of pupils to parents and school personnel and initiates health related referrals to parents, school personnel, and community health resources.
- Provides ongoing health counseling with pupils, parents, school personnel, and health agencies.
- Maintains, evaluates, and interprets cumulative health data to accommodate individual needs of students, parents, and staff.
- Participates as the health specialist on student assessment teams to develop the Individual Education Plan (IEP) for special education students.
- Plans and implements school health management protocols for children with chronic health problems, including the administration of medication.
- Makes home visits relating to health issues.
- Develops procedures for crisis interventions relating to acute illness, injury, and emotional disturbances.
- Assists in the control of communicable diseases through preventive immunization programs, early detection, surveillance, and reporting of contagious diseases.
- Provides direct health education to assist students and families in making decisions on matters that affect their health.
- Serves as a resource person to the classroom teacher and school administrators in health related curricula.
- Assists in the development of health-related curriculum.
- Counsels adolescents concerning health-related problems including pregnancy, sexually transmitted diseases, and drug abuse.
- Coordinates school and community health activities and serves as a liaison between the home, school and community.
- Assists in the formation of health policies, goals, and objectives for the school district.
- Assists in planning for disaster preparedness and directs first aid in the event of a disaster.
- Screens students with suspected communicable diseases and recommends exclusion or readmission in accordance with district policy.
- Provides medical supervision, training, and assistance to the Health Clerk.
- Participates in the decisions about how and who will transport students in medical emergencies.
- Determines level of classroom support for medically fragile students.

- Train and supervise staff to perform specialized procedures and dispensing of medication to students.
- Train and supervise district LVNs.
- Provides support to Agency LVNs and CNAs.
- Perform obligations mandated by law or Board policy and other duties related to the position.

Requirements

Credentials

- Valid California School Nurse Services credential
- Valid California BRN license
- Valid CPR certificate

Education and Experience

- Bachelor's degree in nursing from a regionally accredited institution
- PHN certificate preferred
- Master's Degree preferred
- Prior job related experience with increasing levels of responsibilities in school setting is highly desirable
- Bilingual English / Spanish skills desirable

Knowledge, Skills and Abilities

- Knowledge:
 - Appropriate subject matter curriculum as well as current developments in the fields of child development
 - District, state, and national standards
 - Assessment practices, data collection and interpretation
 - Technology related to instructional practices
 - Researched based instructional techniques for implementation of the district's curriculum
 - Intellectual, emotional and social development of students
 - Data analysis to plan instruction
- Skills:
 - Relate well to pupils, parents, other teachers, and school administrators, show mature judgment provide an educational program for students
 - Specific skill-based competencies required to perform the functions of the job including operating standard office equipment as well as preparing and maintaining accurate records
- Ability:
 - Assist where required in other school programs
 - Be sensitive to the needs of children and parents of different ethnic, cultural, education, and economic backgrounds
 - Treat each child with dignity and respect
 - Perform multiple, highly complex, technical tasks
 - Ability to read, write, speak, and understand the English language
 - Communicate clearly and collaboratively with staff, students and parents / guardians

Physical Abilities

Activities vary and are not always predictable as classes, student populations and individual student needs may change during the course of the school year. The amount of time for each activity varies depending upon daily workload and priority schedules. The position's duties can vary from day to day and moment to moment. A professional may be up and down from desk area and to meeting with students at desks or in groups. Some days, sitting could occur more frequently, and on other days, extended periods of standing and walking could be necessary throughout the workday. The professional must be able to physically respond to possible emergency situations. Note that the listed demands are the district's minimum requirements.

- Lift and carry items up to 25 lbs.
- Ability to hear buzzers and alarms; respond to student needs and emergencies
- Ability to observe students for safety and to respond to student emergencies in classroom and in large outdoor areas
- Bending at the waist, kneeling, crouching, or reaching to assist students and to retrieve & store materials
- Walking and standing for extended periods of time
- Sitting in order to work at desks or tables
- Limb Coordination:
 - Pushing & pulling
 - Fine and gross manipulation
 - Simple and power grasping
 - Reach above, at, and below the shoulder

Note: This position description is not intended to be an exhaustive list of all duties, functions, knowledge, physical requirements, or abilities associated with this position, but are intended to accurately reflect the principle position elements.

Work Year: 185 day work year

Supervisor: Directly responsible to the site administrator during assigned hours and supervised by the Director of Student Services.

Approved by Board of Education: February 12, 2019