

April 25, 2012

Announcement #5069.00

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS

601 North E Street, San Bernardino, CA 92415-0020 • Gary S. Thomas, Ed.D., Superintendent

CLINICAL COUNSELOR

SALARY:	\$82,945.74 Annually
LENGTH OF SERVICE:	177 Days Per Year <i>(Salary and days reduced by 8 furlough days for the 2011-2012 school year)</i>
APPLICATION DEADLINE:	May 10, 2012
LOCATION:	West End SELPA, Rancho Cucamonga

POSITION DESCRIPTION

The Clinical Counselor provides psychological counseling and/or school based support services to district students referred for assessment and assistance to promote mental health and personal growth; identifies the emotional needs of students with disabilities; and develops therapy goals and objectives for implementation through the Individual Education Plan (IEP).

ESSENTIAL JOB FUNCTIONS

- Provides individual, group and family psychological and/or school based counseling services;
- Develops and maintains psychological counseling and/or school based counseling intervention programs to meet student needs;
- Conducts interviews, assessments and observations;
- Participates in special assessment, IEP and other meetings;
- Prepares reports, documents to support psychological and/or school based counseling services for students;
- Refers students to other public/private psychological and/or school based counseling services;
- Provides in-service training to parents, community agencies, students, district personnel and others; and
- Performs related duties as required.

JOB REQUIREMENTS

Skill providing psychological and/or school based counseling to emotionally disturbed students and their families, and conducting individual, group and family psychological and/or school based counseling sessions;

Knowledge of psychological and/or school based counseling techniques for emotionally disturbed students and their families; agencies and resources available to assist children; and federal and state laws concerning individuals with disabilities, family rights and counseling;

Ability to identify the emotional needs of students; work as part of a multidisciplinary educational support team; develop and implement psychological and/or school based counseling services; provide in-service training; work independently; effectively communicate both orally and in writing; work flexible hours when needed; maintain accurate records; establish and meet deadlines; establish and maintain professional relationships; operate various office and educational equipment; operate a motor vehicle; and travel by common carrier to assignments inside and outside of the state.

Physical Abilities: job requires extended periods of sitting (25% frequently up to 90% occasionally), standing (up to 5% occasionally) and walking (up to 15% occasionally); stamina and agility to push, pull, lift, carry or move up to 10 pounds frequently and/or up to 25 pounds occasionally; climbing, balancing, squatting, twisting, turning, bending, kneeling, crawling and stooping for up to 5% occasionally; and hearing, speaking, observing and significant fine finger dexterity. Visual abilities include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere. (Exposure to hostile or abusive individuals is possible).

MINIMUM QUALIFICATIONS

- Valid California Pupil Personnel Services Credential authorizing School Psychology or School Social Work services to students **AND** one of the following licenses: Marriage & Family Therapist (MFT), Registered Marriage, Family & Child Counselor (MFCC), or Licensed Clinical Social Worker (LCSW) (cannot be an Intern License).
- Two (2) years of experience providing psychological and/or school based counseling services;

DESIRED QUALIFICATIONS

- Knowledge of the Individual Education Plan (IEP) process;
- Experience providing in-service training;
- Knowledge and/or experience with a Special Education Local Plan Area (SELPA), school district operations and an array of special education placement and service options.

NECESSARY MATERIALS FOR APPLICATION

- **Completed Ed-Join online application (*incomplete applications will not be considered; all fields must be filled in*);**
- **Letter of Application/Introduction outlining skills and abilities related to this position;**
- **Current Resume;**
- **Copy of valid California Pupil Personnel Services Credential authorizing School Psychology or School Social Work services *AND* one of the following licenses/authorizations: Marriage & Family Therapist (MFT); Registered Marriage, Family & Child Counselor (MFCC), or Licensed Clinical Social Worker (LCSW) (cannot be an Intern License);**
- **Three (3) current (dated and signed within the last three years) letters of reference;**

All application materials must be received on-line by stated deadline. Applicants must meet the minimum qualifications and provide all necessary materials online prior to the stated deadline in order to qualify as a candidate.

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
601 North E Street, San Bernardino, CA 92415-0020 • (909) 386-2613

Internet Address: www.sbcss.k12.ca.us

This facility is handicapped accessible

AN EQUAL OPPORTUNITY EMPLOYER

All applications must be submitted through Ed-Join. Go to the San Bernardino County Superintendent of Schools website at www.sbcss.k12.ca.us.com; click on Employment and Careers; then click on www.edjoin.org; and attach your online profile to this job posting #. If you are disabled and need reasonable accommodations to complete the application process, please call (909) 386-2613.

All employment offers are made contingent upon ability to pass a pre-placement physical examination. State law requires all of our employees to be fingerprinted for the purpose of a confidential background investigation and prohibits the commencement of employment until the background investigation has been completed. Proof of freedom from active tuberculosis based upon an intra-dermal test must be furnished at time of employment. Public Law 99-603 (Immigration, Naturalization & Control Act of 1986) requires that all employees hired after November 6, 1986 provide proof of work eligibility. Therefore, if hired please be prepared to present appropriate documentation verifying identity and ability to work legally in the U.S.