

Center for Teacher Innovation (CTI) Induction Reflective Coach Job Description

BACKGROUND

The person in this position will:

- Perform as an exemplary professional role model to promote a positive professional image by action, communication, and appearance.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Meet regularly (approximately one hour each week) with each assigned candidate and document the services and support provided to each teacher on the Support Service log.
- Provide intensive, individualized support and assistance to assigned participating teachers through a confidential, collaborative, and meaningful relationship in the manner of an exemplary role model.
- Facilitate meaningful, new teacher growth using the reflective coaching guidelines for formative assessment curriculum.
- Observe the assigned candidate to provide evidence of practice.
- Support timely progress of each assigned candidate's induction program and certify completion for each phase of the induction process.
- Participate in RIMS-CTI Induction events (i.e., orientation and colloquium) with your assigned candidate.
- Engage in required professional learning by program personnel:
 - California Induction Program Standards
 - The program's formative assessment system
 - Use of mentoring and technology skills
- Complete an annual statewide survey and participate in program evaluations and/or focus groups to provide feedback on program effectiveness and participate in an exit interview.
- Document and support services and status of induction progress with candidate.
- Observe candidate during the typical work day of a teacher during the school year.

ABILITIES

- Effective communication and interpersonal skills to mentor and work collaboratively with assigned teacher, peers, and others in the school environment.
- Ability to engage in supportive, reflective conversations with candidates about practical evidence and instructional methods relative to student achievement.
- Strong skills in the use of technology for classroom instruction and professional learning, including internet access. Willingness to learn and expand technology skills in a 21st century learning environment.

MINIMUM QUALIFICATIONS**CERTIFICATIONS:**

- Possess a Clear California Teaching Credential. Special Education Teachers must possess a Clear Education Specialist Mild/Moderate and/or Moderate/Severe Teaching Credential

EXPERIENCE:

- Permanent teacher who has successfully taught in the District for at least five (5) years

KNOWLEDGE OF:

- California Standards for the Teaching Profession
- California Common Core State Standards
- Teacher development and adult learning theory
- Instructional strategies for differentiation and equity relative to diversity and student achievement