

**SILVER VALLEY UNIFIED SCHOOL DISTRICT  
JOB DESCRIPTION**

**JOB TITLE:     *CAFETERIA WORKER***

**REPORTS TO:   *DIRECTOR OF FOOD SERVICES***

**RANGE:         17**

The job of “Cafeteria Worker” is done for the purpose/s of preparing and providing food items for general consumption by students and school personnel, and maintaining sanitary conditions of the facility.

**Essential Job Functions:**

- **Prepares** food and beverage items that meet mandated nutritional requirements for the purpose of general consumption by students, and providing items to other school personnel.
- **Serves** one or more items of food for the purpose of maintaining adequate quantities and security of items.
- **Stocks** food, condiments and supplies for the purpose of maintaining adequate quantities and security of items.
- **Estimates** food preparation amounts for the purpose of meeting projected meal requirements and minimizing waste.
- **Inspects** one or more items of food and/or supplies for the purpose of verifying quantity and specifications of orders.
- **Cleans** utensils, equipment and the area of storage, food preparation and serving for the purpose of maintaining facilities in a sanitary condition.
- **Prepares** documentation for the purpose of providing written support and/or conveying information.
- **Estimates** food preparation amounts for the purpose of meeting projected meal requirements and minimizing waste.

**Essential Job Requirements - Qualifications:**

- **Experience Required:**  
Prior job related experience in food preparation, serving and basic kitchen activities.
- **Skills, Knowledge and/or Abilities Required:**  
**Skills:** in performing basic arithmetic calculations; operation and care of institutional kitchen equipment; and use of standard office equipment, including computers.  
**Knowledge:** of modern methods of food preparation, health codes and sanitation principles.  
**Abilities:** to understand and carry out oral and written instruction.  
Significant physical abilities include standing and walking for extended periods of time; lifting/carrying/pushing/pulling; balancing; stooping; reaching/handling; talking/hearing conversations and other than conversations (potential hazards); and near visual acuity/depth perception.
- **Education Required:**  
High school diploma or equivalent.
- **Licenses, Certifications and/or Testing Required:**  
Valid driver’s license and evidence of insurability; TB test; fingerprint clearance; San Bernardino County Food Handlers Certificate; Food Safety Certification