RECRUITMENT ANNOUNCEMENT

Job Title:  
Custodian Substitute

Work Year:  
On call substitute

Location:  
Various sites in Butte County

Deadline:  
Open until filled

POSITION DESCRIPTION:
Under general supervision from administrative and management personnel, performs a variety of custodial duties to maintain the cleanliness and orderliness of assigned rooms, buildings and related facilities.

EXAMPLE OF DUTIES:  [May include, but is not limited to the following.]
1.  Sweep, scrub and wax floors.
2.  Vacuum and clean rugs and carpets.
3.  Clean rest rooms and replace supplies; sanitize rest room facilities.
4.  Wash windows, walls and blinds.
5.  Empty and clean wastebaskets, receptacles and garbage cans.
6.  Wax and polish furniture, doors and metal work.
7.  Operate a variety of electrical cleaning equipment.
8.  Maintain custodial equipment and supplies.
9.  Assist in moving furniture, supplies and equipment.
10.  Replace light bulbs.
11.  Perform additional tasks as assigned to like positions.

QUALIFICATIONS:

KNOWLEDGE OF/ABILITY TO:
1.  Methods of cleaning and preserving floors, walls and fixtures.
2.  Cleaning materials and disinfectants, equipment and tools used in custodial work.
3.  Safe work practices.
4.  Use tools required in custodial and minor maintenance work, including electrical cleaning equipment.
5.  Understand and follow oral and written instructions.
6.  Perform heavy manual work.
7.  Clean and care for assigned areas and equipment.
8.  Perform physical requirements of the job with reasonable accommodation.
9.  Establish and maintain effective working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING:
Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying.  Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.
OTHER:
1. To comply with the Immigration Reform and Control Act of 1986, all new employees must provide proof of identity and authorization to work in the United States.
2. **FINGERPRINTING FOR CONDUCTING A BACKGROUND INVESTIGATION IS REQUIRED** and completed upon offer of employment.

**SALARY:**
$17.28 per hour

**DEADLINE:**
Open Until Filled

*For questions regarding this recruitment contact:*

tleach@bcoe.org

Affirmative Action/Equal Employment Opportunity/Handicapped IX Employer

Deaf individuals may use the toll-free California Relay Service (CRS). If you have a TTY: (530) 538-7855. If you do not have a TTY: 1-800-735-2922. Upon CRS connection, ask for 530-532-5650 for more information about this recruitment.