DEFINITION
As an itinerant position, the employee will report to the Special Education Office but work at different school sites to when a health technician and/or special circumstance aide are absent. As such, the employee needs to have good interpersonal skills, independence, and initiative.

EXAMPLES OF DUTIES
Under the supervision of a credentialed employee, to maintain necessary health records, assist with health services and medical screening of students, disseminate health information, provide emergency medical care, provide individual and/or small group instruction in a general and/or special education classroom environment, provide individualized personal health care or mobility assistance to students, and perform related work as required.

EMPLOYMENT STANDARDS

KNOWLEDGE AND ABILITIES

Knowledge of: Correct English usage, spelling, grammar and punctuation; Basic concepts of mathematics; Record keeping; Laws, codes, policies and procedures which control and limit the provision of health services and special education; Laws and policies that deal with confidentiality of pupil records; Emergency medical treatment, including a CPR and First Aid Certificate or multi-media Red Cross Certificate; Basic concepts of child growth and development; Behavior management and intervention strategies; Basic methods and techniques used for instruction of special needs students; Methods, techniques and procedures to use when working with medically or physically impaired students.

Ability to: Handle a flexible work schedule; Accept direction from others; Demonstrate a liking for and an understanding and patient attitude toward students of varied age groups and ability levels; Take responsibility for student health services under general supervision; Take responsibility for the health, welfare, and instructional support of individual students; Interact with students, parents, staff members, and the community in a warm and friendly manner; Type at an acceptable rate of speed; Deal effectively with stressful situations; Maintain pupil records as appropriate; Communicate effectively in oral and written form; Operate all necessary equipment to assist individual students in daily educational and personal needs; Learn to use a variety of appropriate instructional materials and methods; Establish and maintain effective working relationships with those contacted in the course of work.
EDUCATION AND EXPERIENCE

**Education**: High school diploma or equivalent training; Supplemental course work in classes related to emergency medical treatment, child growth and development, special education, instructional technology, or closely related fields is encouraged.

**Experience**: A satisfactory past work history, preferably including one year of experience working with students requiring specialized learning environments, and/or favorable recommendation from the school or organization in which training has occurred.

REQUIRED LICENSES AND/OR CERTIFICATES

A CPR (cardiopulmonary resuscitation) and first aid certificate from a standardized course (example - American Red Cross). A valid and appropriate California Driver's License and qualification for insurability with the district’s insurance carrier.

EMPLOYMENT STATUS

Bargaining Unit Position