

## CAFETERIA ASSISTANT I

### **BASIC FUNCTION:**

Under supervision, to maintain food service facilities and equipment in a neat, clean, safe and sanitary condition; to assist in the preparation, setting up, serving and selling of food; and to do other related work as required or assigned.

### **DISTINGUISHING CHARACTERISTICS:**

The Cafeteria Assistant I classification works at school sites and is assigned to the Supervisor of Child Nutrition Services.

### **ESSENTIAL JOB FUNCTIONS:**

1. Cleans serving counters, tables, chairs, food containers, and other equipment.
2. Operates dishwasher and washer trays, plates, utensils, and other serving equipment.
3. Assists in setting up food preparation lines.
4. Heats, sets up, sells, and serves food to students and faculty.
5. Cleans and stores kitchen equipment.
6. Assists in the preparation of food, involving such activities as preparing sandwiches and burritos, mixing salads, grating cheese, and preparing fruits and vegetables.
7. May fill vending machines.
8. Acts as cashier, including counting receipts and maintaining simple records.

### **JOB REQUIREMENTS AND QUALIFICATIONS:**

1. High School Diploma or equivalent education.
2. Knowledge of basic methods of preparing and serving food in large quantities.
3. Knowledge of standard food service appliances and equipment.
4. Knowledge of arithmetical calculation processes and simple record keeping procedures.
5. Ability to operate a variety of food service equipment.
6. Ability to collect money and make change accurately.
7. Ability to work quickly and efficiently.
8. Ability to understand and carry out oral and written directions.
9. Ability to establish and maintain cooperative working relationships.

### **PHYSICAL DEMANDS:**

The physical requirements indicated below are examples of the physical aspects that this position classification must perform in carrying out essential job functions.

- Persons performing service in this position classification will exert 25 - 50 pounds of force frequently to lift, carry, push, pull, or otherwise move objects. This type of work involves standing most of the time, but may involve walking or sitting for brief periods.

- Perceiving the nature of sound, near and far vision, depth perception, providing oral information, the manual dexterity to operate business related equipment, and handle and work with various materials and objects are important aspects of this job.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

### **LICENSE, CERTIFICATIONS, BONDING, AND/OR TESTING REQUIRED:**

TB Test Clearance; Criminal Justice Fingerprint Clearance; Bloodborne Pathogen Training; and Food Worker's certificate (within two weeks of beginning work).