



Alvord Unified School District

Certificated Vacancy

2013-2014 School Year

10365 Keller Avenue, Riverside, CA 92505

(951)509-5030; Job line (951)341-5651

www.alvord.k12.ca.us

DEADLINE TO APPLY:

July 22, 2013

SCHOOL MENTAL HEALTH THERAPIST Special Education Services

DEFINITION: Under the general direction of the Coordinator or the Director of Special Education, the School Mental Health Therapist provides mental health case management, assessment, individual and group counseling for students requiring services, once services from the site psychologist have been exhausted. Therapeutic behavioral interventions to students primarily with social emotional needs, identifies the behavioral health needs of students and develops therapy goals and objectives for implementation through an individual therapy plan. Conducts mental health assessments and reports. Attends and meaningfully participates in IEP team meetings and pre-meetings. Collaborates and consults with special education staff on the behalf of students and families. Provides consultation services to educational staff, works as part of a multi-disciplinary team. Provides education and counseling support to parents. The Therapist will assist the Mental Health Specialist with educational related mental health trainings for staff and parents. The Therapist will stay abreast of current educationally related mental health guidelines, IEP writing, legally defensible report writing, privacy laws, federal and state regulations on the topic. Performs other related duties as assigned.

REPORTS TO: Director of Special Education Services

SALARY: \$70,143-97,598 MAXIMUM, PLUS BENEFITS (Depending upon education and experience up to 15 service years credit served in a K-12 setting may be granted)

WORK YEAR: 188 work days. (Flexible hours and work days based on the needs of the Department)

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

- Provides comprehensive clinical analysis and evaluation of identified students keeping timeline and reporting requirements of IDEA. **E**
- Collaborates for special education staff and families in IEP team meetings regarding therapeutic assessments, develops and monitors goal progress for Educationally Related Mental Health. **E**
- Provides clinical case management to students and their families in Level Two-Three ERMHS. **E**
- Conducts group, individual, and family therapy to treat a wide range of social emotional disturbances for Level Two - Three students and families. **E**
- Serve as a part of a multi-disciplinary team to ensure that counseling services successfully assist students in a variety of programs. **E**
- May occasionally assist in the assessment of complex Emotional Disturbance Evaluations under the direction of the Director of Special Education.
- Acts as resource for community referrals. **E**
- Assists in workshops for parents and special education staff. **E**
- Conducts interviews, assessments and observations of students. **E**
- Participates in departmental meetings/staffing of students.
- Keeps accurate logs of services provided. **E**
- Performs related duties as required.

E = Essential Function

MINIMUM QUALIFICATIONS:

Demonstrate Knowledge of:

- Current Educationally Related Mental Health Practices
- Assessment of behavioral health needs
- Therapy methods appropriate to meeting the needs of students and their families, and conducting said therapy
- Knowledge of agencies and resources available to assist children, federal and state laws concerning family rights and behavioral health services
- Knowledge of IDEA regulations

SEE REVERSE SIDE

Education & Experience:

- Master’s degree from an accredited institution in psychology, social work, or mental health counseling.
- Skill providing behavioral health services to students and their families, conducting individual, group and family therapy sessions.
- Knowledge of therapy methods appropriate to meeting the needs of students and their families; agencies and resources available to assist children; federal and state laws concerning family rights and behavioral health services.
- Ability to identify the behavioral health needs of students; work independently; communicate effectively in oral and written form; maintain accurate records; meet established time frames; establish and maintain effective relationships with those contacted in the course of work.
- One (1) year experience working with a Special Education Local Plan Area or school district operations or one (1) year experience working with children in a designated age group in a therapeutic setting is desirable.

Licenses:

- Possession of a valid California driver’s license. **R**
- Pupil Personnel Services(PPS) in School Psychology. **R**
- Possession of a current California license as a Marriage, Family Therapist, (MFT), Licensed Professional Clinical Counselor (LPC). **P**

R = Required P = Preferred

WORKING CONDITIONS

Environment:

- Office, school and outside work setting
- Subject to frequent interruptions
- Frequent driving to District office, site locations, and or other locations

Physical Abilities:

- Hearing and speaking to exchange information and make presentations
- Visual ability to read, prepare/process documents and monitor data
- Dexterity of hands and fingers to operate a computer key board
- Sitting, walking and standing for extended periods of time
- Occasional carrying, pushing, pulling or lifting up to 20 pounds
- Occasional reaching overhead, above the shoulders and horizontally
- Frequent movement of the head, looking up and down and side to side

HAZARDS:

- Occasional contact with distraught students, parents or other distraught individuals.

Application Procedure:

*Submit an online application via Edjoin at www.edjoin.org, or see the Alvord USD website at www.alvord.k12.ca.us and click on employment and follow the directions

* In order to submit an application via Edjoin, applicants must possess a valid email account. In order to set up an email account there are a number of different sites which allow individuals to register for an account, free of charge. These sites include: www.msn.com, www.google.com, www.yahoo.com, and www.earthlink.net. The process includes signing on to one of the above listed sites, selecting the available mail service and providing the site with some basic personal information which generally includes, last name, first name and address. Immediately after, you will be prompted to select a username and password, which the applicant must remember in order to log back into the individual’s email account.

*It is the responsibility of the applicant to submit all required documents requested for each posting.

The Alvord Unified School District has a computer and scanner available for use for online applications. Please feel free to contact Human Resources Development at 951-509-5030 for assistance. The office hours are 7:30 a.m. to 4:30 p.m.

It is required that applicants submit the following information through EdJoin by the deadline date to insure a completed application: 1. Complete Application 2. Letter of Intent relating skills and experience pertaining to the job description 3. Resume 4. Three (3) Letters of Reference (Dated within last two years) 5. Copy of Transcripts 6. Copy of Credentials (must indicate expiration date and authorizations) or Certificates, if any.

RESUMES WILL NOT BE ACCEPTED IN LIEU OF THE APPLICATION

ALVORD UNIFIED SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY AGENCY AND DOES NOT DISCRIMINATE AGAINST EMPLOYEES, JOB APPLICANTS, STUDENTS/PARENTS OR COMMUNITY ON THE BASIS OF ACTUAL OR PERCEIVED RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, RELIGIOUS CREED, AGE, MARITAL STATUS, PREGNANCY, PHYSICAL OR MENTAL DISABILITY, MEDICAL CONDITION, VETERAN STATUS, GENDER, SEXUAL ORIENTATION, OR ANY OTHER BASIS PROTECTED BY LAW. DISTRICT PROGRAMS AND ACTIVITIES SHALL BE FREE FROM UNLAWFUL DISCRIMINATION (BP 4030) SEXUAL HARRASSMENT OF OR BY ANY PERSON IN THE WORK OR EDUCATIONAL SETTING SHALL NOT BE TOLERATED; IT SHALL BE A VIOLATION OF DISTRICT POLICY TO ENGAGE IN ANY CONDUCT WHICH CONSTITUTES SEXUAL HARRASSMENT. COMPLETE DISTRICT POLICIES ON NONDISCRIMINATION AND SEXUAL HARRASSMENT ARE AVAILABLE THROUGH HUMAN RESOURCE DEVELOPMENT. (BP4180 & BP4135)

The Human Resources Development Staff is committed to providing excellent service to all employees, applicants, and members of the public.

POSTED: July 09, 2013