

## Center Mental Health Consultant

### COMPANY OVERVIEW:

Job Corps is a government-funded, no-cost education and vocational training program administered by the U.S. Department of Labor that helps socioeconomically disadvantaged youth. We strive to fulfill this mission by following our **Core Values** of *Safety, Individual Accountability, Respect, Integrity, Growth and Commitment*.

Come and surround yourself with talented and professional individuals who have also taken the next step of making a difference in someone's life. You would not only have a great and dedicated team to work with, but you would also be eligible to take advantage of our comprehensive benefits program.

### Responsibilities

Develop, implement and monitor the Mental Health Program to include staff development, mental health counseling of students, AODA (Alcohol and Other Drugs of Abuse) program counseling, according to the Job Corps Federal Regulations and the (PRH) Policy and Requirements Handbook

### DUTIES & RESPONSIBILITIES:

1. Responsible for the development, implementation and monitoring of the Center's Mental Health Program, including supervision of all mental health interns and employees.
2. Demonstrates and abides by the Company Core Values and the operating principles.
3. Advises the Center Director and Health Services staff of all mental health matters.
4. Conducts staff development and training in the use of mental health principles and techniques.
5. Develops, schedules and documents weekly staff training as required by Job Corps Federal Regulations and the PRH.
6. Consults and promotes the coordination and integration of mental health with other Center programs and activities, including Counseling, Residential Life, Education and Recreation in cooperation with Center Health Services staff and other Center staff.
7. Provides consultation with Health Services staff and all other appropriate staff concerning Mental Health issues with students.
8. Develops constructive programs for meeting students' mental health issues and working with the Center disciplinary, maximum benefits, inter-group relations and the AODA prevention programs.

9. Documents and submits forms and correspondence to local, State and Federal agencies to meet all requirements of the program.
10. Ensures and maintains confidentiality of all records.
11. Issues and maintains Standing Orders on all mental health issues as required by the Federal Job Corps program.
12. Provides evaluation and diagnostic services to inpatient or outpatient students.
13. Provides limited psychiatric treatment as permitted by licensure.
14. Provides appropriate case information to Center staff on a need-to-know basis.
15. Arranges off Center referrals and treatments (inpatient and outpatient) as needed, according to Job Corps health directives.
16. Provides on-call mental health services for emergencies, 24 hours per day, 7 days a week. MHC may provide services by phone or in person. May choose arrangements for services on behalf of the Center for appropriate services.
17. Provides documentation and referrals of students who are recommended for termination from the program.

## Qualifications

**Minimum:** Active, unrestricted license to practice as an independent practitioner in state where Center is located. Clinical / Counseling Psychologist or Social Worker.

**Preferred:** Minimum plus Job Corps experience.

**Knowledge Required:** Knowledge of mental health issues of disadvantaged youth.

Excellent communication skills, both oral and written.

Ability to relate to disadvantaged young adults (16-24 years old) and develop a rapport with student and staff.

Ability to make sound decisions.

Ability to read, analyze, and interpret professional journals, technical procedures in Government regulations.

Ability to write reports, business correspondence, etc.

Ability to effectively present information and to respond to questions from management, government representatives and students.

Strong assessment skills.

Flexible work schedule.

All post offer candidates must complete and pass a background check and drug screen.

CSD is a leader in workforce development operating Job Corps centers throughout the U.S. since 1964 and is proud to be an Equal Opportunity /Affirmative Action / Female / Minority / Disabled / Veteran Employer and does not discriminate on the basis of race, color, religion, sex (including pregnancy, child-birth, or related medical conditions), national origin, ancestry, age, disability, family care status, veteran status, marital status, military status, sexual orientation, gender identity, or any other characteristic protected by law. CSD makes reasonable accommodation for persons with disabilities to apply for employment. Contact Susan Evans at (888) 308-0338 to request a reasonable accommodation.