

## ORANGE UNIFIED SCHOOL DISTRICT

### NOON SUPERVISOR

#### **DEFINITION**

Under general supervision, to supervise students and facilities during lunch recess; and to do related work as required.

#### Essential Duties

Supervises or assists in the supervision of students at play and in eating areas; enforces school procedures related to eating areas; including cleaning lunch tables, trash disposal, etc., assists students in opening containers; supervises playground activities of students during lunch recess; enforces school rules and safety regulations while maintaining a harmonious atmosphere; patrols student restrooms to control over-crowding; ensures that no unauthorized persons are on the school grounds during lunch recess and that students do not leave the grounds during that time without permission; reports unsafe conditions; uses positive reinforcement strategies and other appropriate techniques to assist students in the development of appropriate behavior and an appreciation of human diversity; uses good judgment regarding appropriate action to assist an injured or physically ill student; may administer minor first aid and report accidents; encourages and promotes courtesy among children; assist students resolve minor conflicts on the playground; report unauthorized activities and unauthorized persons on school grounds to appropriate authority.

#### **QUALIFICATIONS**

##### Knowledge of:

Children's behavior and characteristics; acceptable methods used in controlling students in lunch recess situations; safety rules and habits; understand, implement, and give oral and written directions in English.

##### Ability to:

Learn and enforce school rules and safety regulations; recognize and report danger to students or school property; deal firmly, tactfully, and effectively with students and the public; understand and carry out oral and written instructions; work cooperatively with others; appreciate human diversity; project voice and communicate effectively with others; move rapidly and freely about the entire campus throughout the work shift; assist injured students.

##### Experience:

None required, but some experience in dealing with school age children is preferred.

##### Education:

Any combination equivalent to sufficient training and experience to demonstrate the knowledge and abilities listed above.

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Physical Demands

While performing the duties of this job, the employee is regularly required to stand walk for extended periods of time; talk or hear. The employee is occasionally required to sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

Work Environment

While performing the duties of this job, the employee frequently works in outside weather conditions.

The noise level in the work environment is usually moderate.