

USC Hybrid High School

Position Announcement

July 2012

ORGANIZATION: Ednovate, Inc.
POSITION: Student Counselor, USC Hybrid High School
LOCATION: Los Angeles, CA
REPORTS TO: USC Hybrid High School Principal
START DATE: On or before August 1, 2012
CLOSING DATE: Position will remain open until filled
VISIT: www.uschybridhigh.org/join-our-team/jobs-at-usc-hybrid-high

OPPORTUNITY

We are building a dynamic team of educators with the passion to recreate the U.S. urban high school. The mission of USC Hybrid High is to graduate 100% of the school's high-need students academically and socially prepared for success in college and the work place.

A New Kind of School—Opening in the fall of 2012, USC HHS in its first year will serve 150 9th-grade students from the neighborhood surrounding the University of Southern California. The school will grow over four years to a maximum of 650 9th-12th graders. The school represents a bold and innovative departure in hybrid or blended learning, using digital curriculum in the core subjects, engaging students in project-based learning activities, and promoting meaningful community service by all students. The school will operate up to 12 hours a day, 7 days a week and year-round (over 300 instructional days a year).

A New Kind of Instructional Team—HHS staff will work 40-hour weeks on a new kind of schedule that permits the school to operate 7 days a week. There are no classrooms at USC Hybrid High. Administrators, teachers, ELL, reading and special education interventionists, and instructional assistants will work as a team to provide just-in-time support to students in large, open, and inclusive learning labs. Instructors will have the discretion to intervene with individuals or small groups to provide tutoring as needed.

A New Kind of Student—Students at HHS will accept the challenge to graduate ready for college and the workplace regardless of entry-level skills or prior achievement. Working with advisors, students will bear responsibility for meeting the goals of personalized learning plans and developing customized schedules that take advantage of the significantly increased access and resources of the school.

POSITION: STUDENT COUNSELOR

The Student Counselor serves as a member of the student support team and advises the school's leadership team. He or she provides therapeutic counseling to students and/or their families; and consults with and provides professional development in the area of student social-emotional growth and development to USC Hybrid High School teachers and advisors.

RESPONSIBILITIES

- Cooperates with the school administration and staff in developing student attitudes and behavior which are necessary to maintain proper control, acceptable standards of self-discipline and a suitable learning environment within the school
- Provides individual, group and family treatment targeting students who are at risk of school failure due to social, behavioral, and emotional problems utilizing evidence based and/or evidence informed practices
- Provides student and parent psycho-education on topics that include mental health, trauma awareness, social skills, conflict mediation, grief, drug prevention, and other social emotional issues that impact learning
- Conducts staff development to promote the overall well-being of students, address barriers to learning, restore and maintain a safe and healthy learning environment for students, staff, and parents, including: Impact of Trauma and Learning, Psychological First Aid, Crisis Intervention, Threat Assessment and Management, and Suicide Prevention Services
- Collaborates with teachers and school staff providing mental health consultation to develop strategies for classroom management, design, and monitoring of behavior contracts, and positive behavior support planning and implementation
- Implements evidence based intervention for individual, groups, and families to address symptoms of trauma, depression, anxiety and other clinical issues
- Provides community referrals, linkages, and collaborations with community resources to address student and family needs.
- Plans, coordinates, and participates in multidisciplinary teams, including: Coordination of Services Teams, Student Success Teams, and others as needed.
- Provide support recovery programs for students and staff in the event of a natural disaster or act of violence/terrorism.
- Helps students effectively utilize the educational opportunities of the school
- Consults with the administrative staff on student referrals for supplementary counseling, psychological evaluation and case conferences
- Assists in coordinating the gathering of important student records and cooperates with other pupil services staff in schedule student case conferences; participates in Student Study Team and other problem solving conferences
- Assists in the preparation of information for entry on student cumulative records; contributes data concerning student needs to assist in the development of the total educational plan of the school

QUALIFICATIONS

- An earned master's degree or advanced degree of at least equivalent standard from an accredited college or university in School Counseling, Social Work, Marriage and Family Therapy, or related field.
- License or Intern Number as Psychologist, Social Worker, or Marriage and Family Therapist
- Pupil Personnel Services Credential strongly desired
- Bilingual in Spanish strongly preferred
- Knowledge of school programs
- Competence in human relations

- Dedication to the school’s mission and vision
- Ability to manage student behavior—both individual and group—in a manner consistent with the school’s philosophy

SALARY & BENEFITS

This is a half-time, year-round position with potential to become full-time in the 2013-14 school year.

Salary range begins at \$30,000.

HIRING PROCESS

The Student Counselor will be chosen by the Principal and Staff Selection Committee on an application and interview basis in consultation with the Chief Executive Officer of Ednovate. Ednovate, Inc. is an equal opportunity affirmative action employer that seeks diversity in its workplace.

ALL applications for ANY Ednovate, Inc. or USC Hybrid High School position must be submitted through EdJoin, a web-based applications service. Interested applicants can register with EdJoin at www.edjoin.org. If this is the first time an applicant has used EdJoin, he or she will be required to create an account with them (at no charge). There are complete instructions on their website.

We will ONLY consider complete application packages that contain:

- A letter of application that explains your interest in this position and your unique qualifications
- A complete application form, including references and information about your certification and degrees
- A current resume
- Copies of college transcripts
- Copies of professional certificates
- A copy of your university or college placement file OR three letters of professional reference (one from your current supervisor or immediate preceding supervisor)

Ednovate will accept applications until the position is filled and will invite select candidates for interviews. Hiring is contingent upon successful completion of employment and other verifications.

OFFICIAL OFFERS OF EMPLOYMENT

Official offers of employment are made by Ednovate, Inc., a non-profit organization that governs USC Hybrid High School. Offers are subject to satisfactory completion of ALL pre-employment processing, such as successfully completing TB clearance, fingerprinting/ Department of Justice criminal background check, Oath of Allegiance, proof of eligibility to work in the United States, eligibility for the appropriate credential, and approval by the Ednovate Board of Trustees.

To receive further consideration for employment, former employers will be requested to give information concerning the applicant’s work record. In accordance with the Privacy Act of 1974,

the applicant's signature will be required to permit former and current employers to release personnel information.