

**MERCED COUNTY OFFICE OF EDUCATION
POSITION DESCRIPTION**

POSITION TITLE: Camp Green Meadows Outdoor Education Teacher DATE APPROVED: 5/13/2022

DEPARTMENT: Educational Services
District Support Services

SALARY RANGE: C3

Employee Signature

Date

MINIMUM QUALIFICATIONS:

Education and/or Training:
BA/BS Degree

Experience:
Experience working with students in an educational setting where academic development is the primary activity. Experience working with individualized instruction and/or experience developing curriculum for a nonclassroom-based program.

Certifications and/or Skills:
Valid CA single subject teaching credential in science or multiple subject teaching credential with a valid EL Authorization. Valid CA driver's license and minimum amount of liability insurance required by law. DMV Driver Record printout.

SUMMARY OF POSITION:

Under the direction of the school administrator, assist in the development of an effective and appropriate educational program that aligns with the California State Standards. The outdoor education teacher provides extensive expertise to develop, design, and deliver rigorous, cross-content, standards-based lessons. Lead outdoor excursions for students in grades K-12 that meet 21st Century Learning Skills. Design and implement effective and appropriate educational, outdoor education learning opportunities for districts and education agencies. Work collaboratively with supervisor, districts/schools, students, businesses, partners, agencies, and community groups to promote and advance the mission of Camp Green Meadows Outdoor School. This position is included in the certificated bargaining unit and is subject to terms of the union agreement regarding membership.

ESSENTIAL FUNCTIONS:

1. Design, implement and provide outdoor education learning programs, in accordance with all directives, standards, procedures, policies, laws, rules, regulations, codes and guidelines.
2. Assists supervisor with the preparation and care of program materials.
3. Works cooperatively with staff, adult students, community agencies and/or school district staff to provide a positive and productive learning environment.
4. Coordinates and promotes in-services, workshops, and outreach programs for the purpose of training teachers to effectively utilize Camp Green Meadows Outdoor School.

ESSENTIAL FUNCTIONS:

5. Communicates effectively regarding expectation of student achievement, assessment, progress, and behavior in the outdoor school program.
6. Collects, maintains, and submits accurate statistical data, daily schedule, and other related recordkeeping in accordance with guidelines to provide program accountability.
7. Identifies curricular needs and designs assignments for individuals from standards-based curriculum.
8. Participates in staff and teacher collaboration meetings.
9. Maintain strict student and parent confidentiality.
10. Establish and maintain a safe and positive learning environment.
11. Participates in curriculum development and other educational programs.
12. Support and coordinate staff and volunteers, as appropriate.
13. Shares in operational aspects of the school, as assigned.
14. Attends and participates in workshops, staff meetings, in-services, conferences, or other related professional development as required to keep abreast of current best practices for teachers and curriculum.
15. Operates a personal computer and standard office equipment.
16. Operates a motor vehicle.
17. Teaches on a non-traditional, year-round schedule that includes after school, weekends, holidays, winter, and/or summer breaks.
18. Performs other related essential functions as assigned.

PHYSICAL REQUIREMENTS: Employees in this position must have the ability to:

1. See and read a computer screen and printed matter with or without vision aids.
2. Hear and understand speech at normal levels and on the telephone with or without hearing aids.
3. Speak so that others may understand at normal levels and on the telephone.
4. Enter data into a personal computer, use standard office equipment, and dial a telephone.
5. Operate a motor vehicle.
6. Stand, walk, bend over, grasp, reach overhead, stoop, twist, push, pull, and move, lift, and/or carry 0 to 25 pounds to waist height.

WORK ENVIRONMENT: Employees in this position will be required to work indoors and outdoors in a classroom environment; supervise student activities indoors and outdoors in varying degrees of temperatures; travel by motor vehicle; and come in direct contact with students, agency staff, MCOE/district staff, and the public.