



## Middle School Resource Teacher

**OVERVIEW:** Under the direction of the school administration, the Resource Teacher provides expertise and assistance in meeting the needs of students with mild to moderate disabilities. The Inclusion Specialist provides one-to-one instruction, classroom support, and small group pull out and push in instruction to ensure students with IEPs meet their individual goals. In addition, the Resource Teacher collaborates with general education teachers to accommodate instructional strategies, curriculum, and develop behavioral plans for students with additional needs.

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**ABOUT US:** Arts in Action Middle School opened in Fall 2016. The program aims to provide a rigorous academic foundation while developing the whole child through a rich arts program, a daily socio-emotional learning component, and by modeling advocacy through social justice initiatives. For more information on the school's mission and vision, please see [www.artsinactioncharter.org](http://www.artsinactioncharter.org).

### RESPONSIBILITIES:

- Coordinate all special education services and compliance reporting for students on caseload.
- Identify, assess, develop, review IEPs for students with special education needs.
- Communicate and collaborate with Teachers to provide additional academic supports in the classroom.
- Maintain current and up to date files.
- Communicate regularly with administration in regards to student progress and development of program.
- Collaborate with students, parents and instructional staff to ensure that IEPs and Section 504 plans are implemented, including Behavior Support Plans (for learners with disabilities).
- Provide workshops, paperwork, and resources to parents in a timely manner.
- Meet with general education teachers on a regular basis to help support the planning of lessons for a variety of learners.
- Perform RSP duties in an inclusion and pull out setting, collaborating with general education teachers and using ongoing assessment to adapt instruction to students' needs based on the IEP.
- Facilitate IEP meetings including scheduling with school team, ensuring interpretation if needed, timeline compliance.
- Maintain strong relationships with students, parents and staff.
- Continually develop skills to realize the school's mission and vision.
- Maintain compliance with all aspects of IDEA.
- Perform other duties as assigned.

### REQUIREMENTS

- Bachelor's Degree; Masters preferred
- Mild-Moderate K-12 California Credential
- Bilingual in Spanish/English strongly preferred with fluency in reading, writing and speaking.
- Experience in middle school education strongly preferred.

**WAGE AND BENEFITS:** The salary for this job is competitive and commensurate with experience; a competitive benefit package is included.

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**Arts in Action Community Charter Schools is non-sectarian in its programs, admissions policies, employment practices, and all other operations, shall not charge tuition, and shall not discriminate on the basis of race, ethnicity, national origin, gender, age, disability, religion or sexual orientation, either actual or perceived**

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