



Las Virgenes Unified School District

4111 Las Virgenes Road, Calabasas, CA 91302

(818) 880-4000 • Fax (818) 880-4200

<http://lvusd.org>

Job Description: Stagehand

Under the Direction of Theatrical Production Manager, the Stagehand is responsible for the implementation of various show related activities including but not limited to: scene shop supervision during builds, student supervision on stage during a show run, setting up and tearing down scenic elements and systems for shows and events. This position will require student supervision as well as mentorship during event operations at the PAECs. All LVUSD Stagehands are required to work effectively with LVUSD students and be dedicated to fostering academic and social emotional growth within the LVUSD student population.

Major duties and responsibilities:

- Assist with the enactment of training programs to ensure all students, volunteers and staff members are proficient in operating and maintaining all related equipment and tools and related job functions.
- Enforcing safety standards and training for students, teachers, volunteers and staff in performance, rehearsal and build spaces.
- Supervision of scenic builds for LVUSD theater productions happening in the scene shop.
- Assist with building and load in of theatrical scenery, dance floors, concert shells, etc.
- Will serve as a stagehand during LVUSD and outside events and productions.
- Receive and log technical equipment and materials for events as well as PAEC operations.
- Track and maintain consumables, tools, and hardware.
- Assist with the change over of venue spaces, including the emptying of trash, sweeping and mopping as well as other general clean up.
- Performs other related duties as requested or assigned.

Knowledge, Skills, and Abilities:

- Knowledge of theatrical and scene shop systems such as single purchase fly systems, power saws, and tools.
- Knowledge of techniques and methods of scenic construction and stage lighting, sound, projections and communications design, installation and preparation for theatrical or related performances.
- Knowledge of live events, scene shop and theatrical operations safety protocols.
- Ability to lead and collaborate with artistic staff and groups of up to 15 students at a time.
- Ability to instruct students and over-hires in tool safety, shop safety and related areas of stagecraft.



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- Ability to demonstrate skill and exercise diplomacy in dealing with others and establish and maintain cooperative working relationships.
- Ability to communicate effectively in both verbal and written format.
- Ability to use a variety of computer applications relevant to the position.
- Ability to maintain positive and effective work relationships with those contacted in the performance of required duties

Supervision/Evaluation:

Under general supervision, the employee receives assignments and is expected to carry them through to completion with substantial independence.

Education and Experience Required:

- Degree in theater or related field preferred or equivalent combination of experience and education - Required.
- Previous experience as a stagehand - Preferred.
- Possession of a valid driver's license - Required.

Working Conditions:

- Work is performed indoors and outside in seasonal climate and weather conditions
- Must be available to attend meetings, program events and activities at various locations
- Will be required to work a varied schedule including days, evenings, weekends and holidays
- Responding to emergency maintenance needs will be required
- Wear District provided identification and clothing as required
- Moderate stress level
- Possible confrontations
- Moderate to loud noise levels
- Regular/occasional contact with teachers, parents, students, staff, Board of Education members, community members, and outside agency personnel
- Work on ladders and from high-reach equipment.

Physical Abilities:

- Able to conduct verbal conversation in English
- Able to hear normal range verbal conversation (approximately 60 decibels)
- Able to sit, stand, stoop, kneel, bend, walk, and crawl
- Able to climb slopes, stairs, and ladders
- Able to sit and stand for sustained periods of time
- Able to kneel or squat for extended periods of time
- Able to operate a computer



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- Able to lift/carry up to 35 pounds
- Able to push and pull objects weighing up to 80 pounds
- Able to sustain strenuous manual labor for 4 hours with legal breaks
- Able to exhibit full range of motion for back lateral flexion
- Able to exhibit full range of motion for hip flexion and extension
- Able to exhibit full range of motion for knee flexion
- Must have hand and finger dexterity to operate equipment
- Able to work at considerable heights using ladders, lifts, catwalks and tension grid
- Must have Visual and auditory acuity to maintain safety standards.

Board Approved 9/13/22