



HUMAN RESOURCES DIVISION

1515 WEST MISSION ROAD, ALHAMBRA, CALIFORNIA 91803

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CERTIFICATED POSITION VACANCY

**POSITION: Elementary Special Education Teacher-RSP/Learning Center
Mild/Moderate**

Final Filing Date: Monday, October 3, 2022

POSITION DESCRIPTION

Under the supervision of the principal, the Educational Specialist, Mild-Moderate teacher plans, organizes, presents, and evaluates a program of meaningful instruction to students in the areas assigned, is a positive and collaborative member of the school, grade level and department team, making positive contributions to the overall success of the school and students. The Educational Specialist, Mild-Moderate teacher performs adjunct duties and job responsibilities necessary to the successful operation of the school and district.

RESPONSIBILITIES:

- Demonstrates a belief that all students can succeed and that their backgrounds, cultures, language, and disabilities are teaching and learning assets that contribute to a rich learning environment for all students.
- Maintains high expectations for all students and exhibits the ability to make each student feel valued, appreciated and respected, thereby earning the trust and respect of the student and their families.
- Provides highly effective instruction to meet the State Standards, District goals, school objectives and Individual Education Plan (IEP) goals by incorporating a wide variety of instructional techniques, strategies and media, consistent with the District expectations for higher levels of performance.
- Use District approved curriculum to provide instruction to students.
- Provide instruction within the general education classroom in a collaborative setting or in a self-contained special education classroom.
- Collaborate with general education teachers and instructional aides regarding instruction in the collaborative classroom setting.
- Prepares lesson plans and instructional materials as needed for assigned classes to assist individual students to meet goals. Monitors and adjusts instruction using ongoing formative and summative data to improve student learning.
- Ensure compliance with all federal and state timelines for documentation and IEPs
- Conducts student assessment and evaluation consistent with District policy and utilizes results to improve student learning based on the IEP.
- Establishes and maintains standards for student behavior that provide a safe and optimal learning environment as documented. Controls volatile students physically as needed, in accordance with district-approved training.
- Attends and implements district professional development that is then reflected in classroom instruction, student learning and behavior support.
- Collaborates effectively with other staff members to analyze data, and to provide consultation and materials regarding Special Education students to General Education staff members and support personnel.
- Completes, in a timely manner, all needed and required IEP team meetings, transition meetings, documents and maintains records of student progress towards individual IEP goals.
- Assists students with personal hygiene and grooming functions including physically transferring/lifting students, toileting, diapering, eating, dressing, and other self-help skills as needed.
- Provide training and guidance to instructional aides assigned to their class.
- Uses technology to support and enhance student learning and communicate regularly with staff and parents.
- Establishes and maintains positive relationships and open communication with students, teachers, staff, parents and the community at large.

ESSENTIAL RESPONSIBILITIES (continued)

- Attends and participates in scheduled meetings and events, and accepts reasonable share of responsibility for the general operation of the school program.
- Demonstrates sensible precautions in the educational environment such as classrooms, school grounds, hallways, restrooms, assemblies, and field trips, to protect students, equipment, materials and the school site.
- Maintains accurate records as required by law, policy, and regulations.
- Upholds and enforces school rules, administrative regulations, Board policies, Title V, and the Education Code.

LICENSE REQUIRED/DOCUMENTS:

- Possession of a valid and appropriate California Driver's License. Insurability by District liability carrier may be required. May be required to provide own transportation to sites during the day.
- AUSD requires all employees to have the COVID-19 vaccine

PHYSICAL REQUIREMENT

- The physical demands described below are representative of those that must be met by an employee to successfully perform functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Mental acuity to manage identified programs, interpret and implement rules and policies and other printed policy decisions, evaluate results and make determinations relative to effective performance of the tasks.
- Facility to sit at a desk, conference table or in meeting rooms of various configurations for extended periods of time.
- Facility to hear and understand speech at normal room levels and to hear and understand speech on the telephone.
- Manual dexterity to dial a telephone and enter data into a computer using both hands.
- Facility to speak in audible tones so that others may understand clearly in normal conversations, in training sessions, other meetings and on the telephone.
- Physical ability to lift up to 25 pounds to shoulder height, up to 50 pounds to waist height and to bend, stoop, walk and reach overhead.
- Facility to drive a car.

MINIMUM QUALIFICATIONS

Education, Training, and Experience

- possession of a valid California Ed Specialist teaching credential (mild/moderate)
- EL Authorization or CLAD certificate
- Autism Authorization-Added Authorizations in Special Education (AASE)
- demonstration of commitment to professional learning and collaboration
- training in instructional coaching/mentoring is desirable

WORK YEAR and SALARY

- Teacher work year
- Teacher's Salary Schedule \$60,755 - \$86,485
- Health and other benefits packages with a value up to approximately \$21,300. In AUSD, there isn't any additional cost for adding eligible dependents on our standard health benefits package

APPLICATION PROCEDURE

- Apply at www.edjoin.org and attach all support materials (professional references, resume, and a copy of appropriate credentials).