



**CLASSIFIED EMPLOYMENT OPPORTUNITY**

GF 22/23

**POSITION**

**Electrician  
(Open & Promotional)**



**LOCATION**

**Facilities Services**

**FINAL FILING DATE**

**Wednesday, October 5, 2022**

**SALARY**

**\$4,936 - \$6,014 per month**

*New hires to the Alhambra Unified School District will be placed on Step 1 on the current salary schedule.*

**SCHEDULE**

**8 hours per day / 12 months**

**\*The District reserves the right to close this position at any time. Applications via EdJoin Only.**

**DEFINITION**

Under general supervision, to perform skilled electrical work in the installation, maintenance, and repair of clock systems, fire alarm systems, signal systems, and a wide variety of electrical equipment and do related work as required.

**REQUIRED CERTIFICATION/ DOCUMENTS**

**AUSD requires all employees to have the COVID-19 vaccine.**

**MINIMUM QUALIFICATION Knowledge of**

- Methods, materials, tools, and equipment used in the electrical trade
- Applicable law, codes and safety orders
- Appropriate safety precautions and procedures

**Ability to**

- Perform skilled electrical installation, repair and maintenance work
- Use necessary materials and equipment skillfully in the performance of assigned work
- Plan and lay out electrical work, including estimating labor and material cost
- Work from shop drawings, sketches, blueprints, plans, and specifications
- Perform shop math
- Maintain simple records
- Perform and learn to perform general maintenance and repair work not requiring full journeyman skill
- Operate a District vehicle, observing legal and defensive driving practices
- Understand and carry out oral and written directions
- Work cooperatively with those contacted in the course of work.

**License Required**

Possession of a valid and appropriate California Driver's License. Must have a clear driving record and must maintain this record while employed. Employees in this class are required to provide evidence of financial responsibility as required by California Vehicle Code Section 16020. **Candidates are required to bring a recent DMV report attached to employment application.**

**Experience and Education**

Equivalent to graduation from high school and four –year apprenticeship or graduation from trade school. Journeyman Level electrical trade experience having served a four-year apprenticeship or five years as a Maintenance Man with the District, completing an apprenticeship in this trade.

**Health Benefits Information**

Health and other benefits packages with a value up to approximately \$21,275: In AUSD, there isn't any additional cost for adding eligible dependents on our standard health benefits package

**PHYSICAL DEMANDS**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Strength: heavy work – lifting, carrying, pushing, and/or pulling 100 pounds maximum with frequent lifting and/or carrying of objects weighing up to 50 pounds. This type work may involve ascending and descending ladders, stairs, ramps, and will involve walking or standing for extended periods; exposure to hot, cold, wet, or windy conditions caused by weather may occasionally be experienced. Other important aspects of this job include; near and far vision, depth perception, the manual dexterity to operate equipment and use hand tools, and handle and work with various materials and objects.

**WORKING ENVIRONMENT**

Work outside without protection from weather. Environment factors such as uneven walking surfaces, narrow spaces, dirt, dust, dampness, fumes, grease/oil, vehicles, noise from equipment, and machinery with moving parts are part of working conditions of this position.

**Accommodations**

Individuals with legally-defined disabilities may request reasonable accommodations in the examination process. In order to make the request, please contact the Human Resources Division, Classified Department, at the time of filing an application. Candidates may be required to supply documentation supporting the need for accommodations when the request is made.

**SELECTION PROCEDURES**

**Transfer Request**

As per Article XVII of the CSEA contract with Alhambra Unified School District

District classified employees who wish to transfer must submit the Transfer Request Form to the Human Resources Division by the closing date of this notice. The following criteria shall be considered in selecting an employee for voluntary transfer:

- The transfer is in the same classification and employee has passed the probationary period.
- Seniority (the District shall interview at least three eligible unit members first with greatest seniority prior to interviewing other candidates).
- The employee meets or exceeds the minimum qualifications of the position.
- Possesses desirable qualifications.
- Attained satisfactory or above performance evaluations.

**Open/Promotional**

Following the final filing date, a review and evaluation of new applicant's training and experience will be conducted. Based on that evaluation, applicants whose training and experience best meet the current needs of the District will be invited to participate in the next step of the examination process.

**Examinations**

The selection process is open to all qualified candidates. The examination may consist of a written examination, practical examination and an interview to evaluate abilities, experience and personal qualifications.

**APPLICATION PROCEDURES**

Applications are a critical part of the examination process. Completeness and neatness of the application will be included in the rating of the candidate's qualifications for the position.

**All applications must be received no later than 4:30 p.m. on the final filing date. Postdated applications are not acceptable.**

Submit application **with a recent DMV report** at:

[www.edjoin.org](http://www.edjoin.org)