

Whittier Union High School District

WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

JOB DESCRIPTION

DHH Auditory Specialist - CERTIFICATED

JOB SUMMARY

Under the supervision of the Executive Director of WACSEP, direct and implement a remedial Auditory Verbal therapy program; work as an active, productive member of the Individual Education Plan (IEP) team; track the progress of students in the program, maintain case files and create reports; responsibly perform a variety of instructional services within a well-defined framework of policies, procedures and objectives; use sound judgment and initiative in working with students; and do other related work as required.

REQUIRED QUALIFICATIONS

Knowledge of:

- Proper English usage, grammar, vocabulary, spelling and punctuation;
- English word enunciation and pronunciation;
- Correct usage of speech and language patterns, and oral communications, including basic linguistics;
- Basic concepts of child growth, development and behavior characteristics, particularly pertaining to the special needs and limitation of individuals requiring Auditory Verbal therapy;
- General classroom procedures, purposes, goals and methods of education;
- Routine record management systems and procedures;
- Positive discipline and behavior management techniques/

Ability to:

- Demonstrate an understanding, patient, respectful and receptive attitude toward special needs students of varied age groups;
- Establish and maintain cooperative and effective working relationships with children and adults contacted in the course of work;
- Understand, carry out and communicate oral and written directions;
- Respond appropriately in emergency/unforeseen situations;
- Maintain accurate records and files;
- Prepare documents and reports;
- Be flexible and receptive to change;
- Attend in-service training, conferences and meetings, as assigned, with compensation if overtime is required;
- Maintain the highest level of confidentiality in all matters relation to students.

Education and Experience:

- A BA/BS degree in Deaf Education or Speech/Language Pathology is required.
- Possess a valid license with the State of California Speech-Language Pathology Board OR possess or be eligible to apply for a valid certificate from the California Commission of Teacher Credentialing (CCTC) in Deaf Education or Language, Speech, & Hearing.
- Possess specialized training in the area of Auditory Verbal Therapy.
- Experience working with children in a school setting is highly desirable.
- Possess a valid California driver license and maintain insurability.
- Must be able to provide your own reliable transportation to work sites
- Highly Desirable – Listening and Spoken Language Specialist Certification – AG Bell

ESSENTIAL DUTIES

Under the supervision of the department manager, plan, design and implement an effective Auditory Verbal therapy program for students who require the service, and schedule identified children for services;

Follow all laws, regulations and policies in assessing students to determine program eligibility;

Attend IEP meetings, assist in preparing individualized educational programs, and plan therapy strategies to meet identified objectives;

Monitor and communicate to the appropriate staff the special needs, progress and behavior of students;

Work closely with administrator(s), parents and school appraisal teams in securing approval of therapy programs for individual students;

Immediately recognize report and correct unsafe conditions;

Assure the health and safety of students, providing supervision in classroom and non-classroom school settings and at various school functions;

Initiate and maintain case records and create, compile and file required reports in a timely manner;

Maintain professional competence through participation in professional organizations and attendance at in-services, conferences and meetings;

Perform other related duties as assigned.

PHYSICAL DEMAND COMMENTS

Examples “Strength” are extended periods of sitting and standing, “Lifting/Carrying/Pushing/Pulling” are classroom supplies and educational equipment; “Stooping/Kneeling/Crouching” are adjusting to height of students, assisting with adaptive equipment; “Reaching/Handling/Fingerprinting/Feeling” are files, books, screening equipment, computer keyboard; “Talking/Hearing” are instructions and screening activities; “Seeing” are reading materials and forms. The above statements are intended to describe the general nature and level of work being performed they are not to be construed as an exhaustive list of all responsibilities, duties and skills required.

Work Year: 183 days

Annual Salary Range: \$45,799 - \$87,131