

BEHAVIOR INTERVENTION TECHNICIAN

Definition

Under the supervision of the Behavior Intervention Case Manager, the Behavior Intervention Technician will assist students in experiencing behavior, academic, social and emotional growth within the special education and the regular school environment by performing instructional, data collection, data entry, clerical and support duties as assigned. The Behavior Intervention Technician may drive to various school sites and student homes to deliver intensive behavioral intervention and training services.

Essential Duties

1. Provides intensive behavioral instructional help to designated students in a variety of educational settings, including classroom, home, and community settings, as directed by a manager, teacher or administrator
2. Follows documented therapy plans for intensive behavioral treatment
3. Confers with instructional personnel and provides input about student progress
4. Documents student progress; assists with informal documentation
5. Assists instructional personnel with the development of learning materials and reinforcement strategies
6. Assists instructional personnel/parents with behavior management of students
7. Assists in supervision of students
8. Tutor students individually or in small groups to reinforce learning, in accordance with the Individualized Education Program (IEP)
9. Schedule activities, prepares charts, records, graphs, or otherwise displays student performance data
10. Assists in training students in personal hygiene and developing self-sufficiency
11. Performs related duties as assigned

Examples of Duties:

1. Assist the teacher in providing educational instruction and related services for students
2. Assist in preparing classroom and instructional materials
3. Assist in preparing lesson plans
4. Assist in teaching individual students or small groups
5. Assist in inventory, storage, and handling of instructional materials and equipment
6. Assist student with washing, toileting, and other personal duties
7. Assist with clerical and record keeping duties
8. Supervise bus loading or unloading
9. May assist in supervising students on the playground
10. Assist in keeping the room and facilities neat, clean, and safe
11. Assist with regular classroom liaison and instructional support for mainstreamed special education students
12. Work independently when required by a manager
13. Assist staff with the individual assessment process to track progress towards IEP goals
14. Participate in the IEP/SST/504 process, as needed

Qualifications/Ability to:

1. Learn to work with children or students with exceptional needs
2. Follow assigned techniques used with specific students
3. Provide one-on-one Intensive Behavioral Instruction help to students
4. Maintain a positive and encouraging manner of interacting with students
5. Execute Intensive Behavioral Instruction methods and techniques
6. Maintain confidentiality of sensitive and privileged information
7. Interpersonal skills using tact, patience and courtesy
8. Maintain accurate records and status reports
9. Determine appropriate action within clearly defined guidelines
10. Use good judgement in making independent decisions to respond to student requests and needs
11. Interact successfully with parents, students, supervisors, school staff, and community agency representatives
12. Maintain personal hygiene practices
13. Follow health and safety regulations
14. Interact successfully with parents, students, supervisors, school staff, and community agency representatives
15. Communicate effectively in written and spoken English

Education:

1. High school diploma or the equivalent, and AA Degree or 60-semester units of college credit or pass the Fresno County Office of Education Paraprofessional Test
2. Certified in Pediatric first aid and CPR
3. Ability to complete the requirements for the 40 hour Registered Behavior Technician (RBT) as issued by the Behavior Analyst Certification Board (BACB) within the first year of employment

License:

1. Valid California Driver's License

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit for extended periods of time. The employee frequently is required to walk. The employee is occasionally required to stand and reach with hand and arms, bending at the waist to retrieve and store files. Specific abilities required by this job include close and distance vision, the ability to hear conversations in quiet and noisy environments and the ability to speak clearly in order to exchange information and make presentations. Some driving is necessary.

Occasionally, yet essential to this position, the individual must meet deadlines with severe time constraints, interacting with the public and other workers. Occasionally the position requires the employee to work irregular or extended hours, meet multiple demands from several people and at times come into contact with dissatisfied or abusive individuals.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually moderate.

The information contained in this job description is for compliance with the Americans with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.