



## **Paraeducator (Middle School)**

**Reporting To:** Principal

**Position Type:** Full-Time

**Contact:** [joinourteam@ecsonline.org](mailto:joinourteam@ecsonline.org)

### **About ECS**

The mission of the Environmental Charter Schools (ECS) is to reimagine public education in low-income communities of color to prepare conscious, critical thinkers who are equipped to graduate from college and create a more equitable and sustainable world. Environmental Charter Schools (ECS) is a non-profit charter management organization with a growing network of free public schools in south Los Angeles. Environmental Charter Schools create and refine engaging, project-based, environmentally-themed, arts-integrated, social-justice driven, interdisciplinary curricula and assessments.

Since its inception in 2000, ECS has been providing students with a unique learning experience that utilizes environmental service learning to inspire our students to find authentic meaning in their studies. ECS now proudly serves over 1,200 students at two middle schools (Gardena and Inglewood) and one high school (Lawndale and Gardena). ECS' student achievement outcomes include: ECHS Lawndale ranks in the top 2% of public high schools in U.S. News & World Report, 100% of students graduate high school with the coursework necessary for admission to a four-year college or university, and 97% of students are admitted into a four-year college. Most of our students will be the first in their family to graduate from college.

### **The Opportunity**

Environmental Charter Schools is seeking a Paraeducator to work one on one with a student and who is passionate about preparing low-income students of color for college success.

### **Responsibilities**

- Maintain high expectations for all students and a deep belief that all students can learn
- Assist teachers with the implementation of students' IEP plans by providing positive learning experiences including: group and one on one tutoring and monitoring student progress
- Work with individual students or small groups of students to reinforce learning of materials and/or skills introduced and outlined by teaching staff
- Monitors work, corrects papers, and supervises curriculum-based testing and makeup work as assigned by teaching staff
- Provide support for students inside and outside the classroom to enable them to fully participate in activities (e.g. lunch periods, play periods and field trips)
- When requested, serves as a resource person to various teams (e.g. IEP, Title 1, ESL)
- Attend necessary training sessions associated with individual students as required by student IEP (e.g. medical procedures)
- Motivate students through effective communication and evaluative feedback
- Model a personal code of ethics aligned with ECS Mission and Vision
- Other duties as assigned

### **Qualifications**

- High school diploma or equivalent, Associate degree preferred
- Bilingual preferred
- Demonstrates an understanding, patient, and receptive attitude towards students of various age groups, temperaments and abilities (particularly those exhibiting specialized needs)
- Exhibit ability to handle confidential information and materials
- Ability to work collaboratively with colleagues and administrators
- Commitment to the success of all students and the ECS mission, vision, and values



## The Perks

- Competitive compensation package inclusive of a generous benefits package
- Enrollment in CalSTRS
- 100% of HMO level healthcare premium costs covered by employer, and contributions towards dependent healthcare
- Employer-paid ECS life insurance
- Voluntary Benefits (Supplemental Life, Accident, Short Term Disability, etc.)
- Generous time off program includes 22 holidays, sick leave and vacation
- Support with application to loan forgiveness programs, and access to 403b Retirement Plans
- Small Learning Communities with smaller class sizes and lower student to counselor ratios
- Credentialing and Induction support
- Social and Environmental Justice Focus
- Personal growth and enrichment opportunities

**This job primarily operates on a school site and in classrooms, and utilizes typical office equipment (computers, phones, photocopiers, etc.). Physical demands include: positioning to lift (should be able to lift up to 30 pounds to waist high), carry, push, and/or pull, kneel, stoop, crouch and bend. Generally, the job is 60% Stationary and 40% moving/traversing. Travel required for visits to other local school sites or the Home Office (as needed).**

***The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. ECS does not discriminate against individuals on the basis of age, actual or perceived race, actual or perceived gender, ethnicity, national origin, religion, disability, or sexual orientation. ECS complies with the Americans with Disabilities Act to ensure equal access to all qualified individuals with a disability. If you have any questions, please contact: Human Resource administrator at (310) 214-3408.***