

KERN COUNTY SUPERINTENDENT OF SCHOOLS
REVISIONS APPROVED MARCH 2019
RANGE: 44.0
CLASSIFIED
CODE: 3, 4, 7, 9

MECHANIC I

DEFINITION

Under supervision, the Mechanic I will perform semiskilled tasks in the repair and maintenance of buses and a variety of motorized equipment;

inspect and service buses and other automotive equipment;

do other related work as required.

EXAMPLES OF DUTIES

Inspect buses and transportation vehicles to ensure against mechanical defects, malfunctions and potential safety hazards;

lubricate buses, automotive and other power equipment;

inspect batteries for water level;

inflate tires;

drain and refill crankcases;

inspect and fill gearboxes with lubricants;

replace light bulbs and fuses;

replace defective lubrication fittings;

adjust and repair windows, seats and mirrors;

inspect motor vehicle;

change tires and wheels as needed to comply with motor vehicle safety standards;

balance tires and wheels and add counterweights as necessary to accomplish the balancing process;

assist in disassembling, repairing and reassembling engines, transmissions and other major assemblies;

perform minor tune-up functions;

assist in the maintenance and repair of vehicle braking, steering, and electrical operating systems;

maintain a record of the service and the preventative maintenance tasks accomplished.

QUALIFICATIONS

Knowledge of:

Lubricants, lubricating devices, tools and materials used in the servicing, maintenance and repair of buses and other automotive equipment;

methods, materials, equipment and tools used in the inspection, servicing, maintenance and repair of buses and other automotive equipment;

safe working methods and procedures.

Ability to:

Perform semiskilled functions in the inspection, servicing, maintenance and repair of buses and other motorized equipment;

identify common automotive parts, materials, tools and supplies;

effectively use standard hand tools and equipment commonly utilized in the maintenance, repair and servicing of buses and automotive equipment;

understand and carry out oral and written directions;

establish and maintain cooperative working relationships;

lift 50 pounds;

climb ladders;

stoop, bend, kneel, squat, crawl and stand for long periods of time;

work with arms extended above the body;

work on equipment extended as much as ten (10) feet from the ground;

see and hear sufficiently to safely perform the duties listed above;

be available to work eight (8) hour shift which may begin at 5:00 a.m. or end at 12:00 a.m.;

become ASE certified in school bus repair.

Experience:

One year of experience performing semiskilled functions pertaining to the servicing, maintenance and repair of gasoline and diesel powered motorized equipment.

Education:

Equivalent to the completion of the twelfth grade, supplemented by training or coursework in the maintenance and repair of automotive equipment.

License Requirement:

Valid Class B with "P" endorsement, California Motor Vehicle Operator's License preferred.

Conditions of Employment:

A preplacement medical assessment and substance abuse test, at office expense, is a condition of appointment after all other required job conditions have been met.

Must furnish hand tools common to the automotive service, maintenance and repair trade.

Must maintain proof of privately owned automobile insurance and possess a valid California Motor Vehicle operator's license.

Fingerprint clearance by both the Federal Bureau of Investigation and the California Department of Justice is a condition of appointment after all other required job conditions have been met.

Must present verification of completion of Child Abuse Mandated Reporter training or obtain verification within six (6) weeks of hire and annually thereafter, as required by the California Child Abuse and Neglect Reporting Act.

This position has a probationary period of six months or 130 days, whichever is longer.

CP: rn

2/26/19

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