



LAKE TAHOE UNIFIED SCHOOL DISTRICT SUBSTITUTE TEACHING OPPORTUNITY 2021 – 2022

SUMMARY:

Lake Tahoe Unified School District is now accepting applications for substitute teachers for the 2021 – 2022 school year!

REQUIREMENTS:

- A valid California teaching credential OR a valid Emergency 30-Day Substitute Teaching Permit.
- Baccalaureate Degree, verified by official transcripts. **PENDING DEGREES DO NOT QUALIFY**
- Meet the Basic Skills Requirement:
[https://www.ctc.ca.gov/credentials/leaflets/basic-skills-requirement-\(cl-667\)](https://www.ctc.ca.gov/credentials/leaflets/basic-skills-requirement-(cl-667))
- Fingerprint clearance – Live Scan forms will be emailed to you after your online application has been submitted.
- Tuberculosis clearance – A tuberculosis clearance is mandatory before employment may begin.
- Physical examination – Please do not start the process until an offer of employment has been made. **The District physical form will be given to you at a later date.**
- Pursuant to the [State Public Health Officer Order of August 11, 2021](#) affecting all TK-12 public and private school employees, all Lake Tahoe Unified School District employees and substitutes are required to either provide evidence of COVID-19 vaccination or participate in weekly COVID-19 testing.

If you **DO HOLD** a valid California teaching credential or a California Emergency 30-Day Substitute Permit, please submit a copy of the document(s) with your EdJoin application.

If you **DO NOT HOLD** a valid California teaching credential or a California Emergency 30-Day Substitute Permit you will be required to apply for the substitute permit at the time an offer of employment has been made. Please contact Danielle Cvitanich for a step-by-step process on obtaining your Substitute Permit. For more information regarding the Emergency 30-Day Substitute Permit: <http://www.ctc.ca.gov/credentials/leaflets/cl505p.pdf>

DESCRIPTION OF PHYSICAL REQUIREMENTS:

- Position requires normal physical strength and endurance for standing, sitting, bending, and walking. Position may require sitting or standing for extended periods of time, for example when working at a desk, conference table, small student classroom table, or in meetings in various configurations.
- Vision sufficient to read printed materials; hearing and speech sufficient to conduct normal in-person and telephone conversations as well as presentations.
- Requires mobility of arms to reach and dexterity of hands to grasp.
- Work assignments are normally located in a work environment with light physical activity and require light physical effort.
- May require lifting 25 pounds maximum or carrying any object weighing over 15 pounds.

SALARY:

Half Day: \$75/day

Full Day: \$140/day

Full Day, Long Term (11 or more consecutive full days): \$180/day, starting on the 11th day

APPLICATION PROCEDURE:

Please submit a COMPLETE online application packet at www.edjoin.org.

1. EdJoin online application;
2. Cover letter elaborating on training, goals, and experience;
3. Resume;
4. Copy of valid California teaching credential OR Emergency 30-Day Substitute Permit;
5. Copy of college/university transcripts;
6. Copy of Basic Skills Requirement;
7. Signed and dated letters of recommendation (3 minimum).

IMPORTANT: You will receive an automated email response upon submittal of your EdJoin application. The email will contain information regarding the next steps of the application process.

Questions regarding this position may be directed to Danielle Cvitanich, (530) 541-2850 ext. 1036 or dcvitanich@ltusd.org.

HIRING PROCEDURE:

Upon submitting your application to EdJoin, you will receive an email with Live Scan forms for LTUSD and the CTC. Once you have completed the fingerprinting requirement, please notify Danielle Cvitanich, Certificated Personnel Specialist, at dcvitanich@ltusd.org to schedule a time to pick up new hire paperwork from the District Office, located at 1021 Al Tahoe Blvd.

POSITION CLOSES: June 30, 2022 – 5:00 PM

Lake Tahoe Unified School District is an Equal Opportunity/Affirmative Action/ADA Employer