

# Visalia Unified School District

## Certificated Employee Job Description

### Job Title: High School Classroom Teacher

#### **Job Purpose Statements:**

The job of "Teacher - High School" is done for the purpose/s of developing students' academic skills through academic courses of study and implementing District approved curriculum; documenting teaching and student progress/activities/outcomes; addressing specific educational needs of students; providing a safe and optimal learning environment, and providing feedback to students, parents and administration regarding student progress, expectations, goals, etc.

#### **Team Relationship:**

1. Directly responsible to Site Administrator/Designee.

#### **Essential Job Functions:**

1. Advises parents and/or legal guardians of student progress for the purpose of supporting teacher's expectations, developing methods for improvement and/or reinforcing classroom goals in the home environment.
2. Assesses student for the purpose of providing feedback to students, parents and administration regarding students' progress, expectations, goals, etc.
3. Assists other teachers for the purpose of implementing curriculum.
4. Collaborates with school personnel, parents and various community agencies for the purpose of improving the quality of student outcomes, developing solutions and planning curriculum.
5. Demonstrates methods required to perform assignments and/or skills (e.g. lab experiments, athletic techniques, etc.) for the purpose of providing the students with the necessary skills to perform the tasks safely and/or accurately.
6. Directs instructional assistants, volunteers and/or student aides for the purpose of providing an effective school program and addressing the needs of individual students.
7. Instructs students for the purpose of improving their success in academic, interpersonal and daily living skills through a defined course of study.
8. Monitors student activities (e.g. classroom, lunch, grounds, etc.) for the purpose of providing a safe and optimal learning environment.
9. Prepares teaching materials and reports (e.g. grades, attendance, anecdotal records, etc.) for the purpose of implementing lesson plans and providing documentation of teacher and student progress.

10. Reports incidents (e.g. fights, suspected child abuse, suspected substance abuse, etc.) for the purpose of maintaining personal safety of students, providing a positive learning environment and adhering to Education Code, district and/or school policies.
11. Participates in various meetings (e.g. parent conferences, in-service training, site meetings, etc.) for the purpose of receiving and/or providing information and/or meeting credential requirements.

### **Job Requirements- Qualifications-**

#### **Certifications:**

-Appropriate California teaching credential for level of instruction.

#### **Experience Required:**

-Prior job related experience.

#### **Skills, Knowledge and/or Abilities Required:**

Skills to motivate students, communicate with individuals from varied educational and cultural backgrounds, direct support personnel, evaluate performance. Knowledge of age appropriate teaching methods, state curriculum framework, education code, appropriate instructional subjects. Abilities to stand and walk for prolonged periods, perform a variety of specialized and responsible tasks, maintain records, establish and maintain cooperative working relationships with students, parents, other school personnel, meet schedule and deadlines. Significant physical abilities include lifting/carrying, reaching/handling, talking/hearing conversations, near/far visual acuity/depth perception/accommodation/field of vision.