

Howell Mountain Elementary School District

JOB ANNOUNCEMENT – OPENING



HOWELL MOUNTAIN ELEMENTARY SCHOOL DISTRICT
IS CURRENTLY HIRING FOR THE POSITION OF:

Friday Physical Education Instructor

Job Description: See Attachment

Desired Qualities: See Attachment

Requirements: Teaching Credential

Filing Deadline: Open Until Filled

Starting Date: Fall 2013

Pay Rate: \$26.53 to \$29.25 DOE and Length of Service with the District

Application Process: Complete a Howell Mountain School District application form, and submit a narrative statement describing qualifications for the position, including three references (name, address, telephone).

Current employees should submit a letter of intent.

Applications may be obtained from:

Ms. Lori Price
District Executive Secretary/Program Administrator
Howell Mountain Elementary School District
525 White Cottage Road North
Angwin, CA 94508.
Phone: (707) 965-2423

Online at www.hmesd.k12.ca.us

Employment Terms: .2 FTE – Fridays.

HOWELL MOUNTAIN SCHOOL DISTRICT

CERTIFICATED
POSITION
DESCRIPTION

POSITION: Physical Education Instructor

PRIMARY FUNCTION: Teach Physical Education to all K through 8th grade students according to the Physical Education State adopted Standards.

EXAMPLES OF DUTIES AND RESPONSIBILITIES:

1. Prepare Unit plans and Lesson Plans for the implementation of State Standards in Physical Education.
2. Work cooperatively with principal, teachers and staff to implement the program.
3. Communicate as needed with staff regarding all aspects of the Physical Education Program.
4. Assess and report student performance as it pertains to the Physical Education Program.
5. Recommend improvements to the program.
6. Recommend scheduling and facility needs.
7. Maintain Inventory of Physical Education Equipment.
8. Setting and maintaining appropriate standards for student behavior that reinforces self-discipline while supporting student self-esteem.
9. Assisting with the Annual Physical Fitness Testing required by the State of California.

EMPLOYMENT QUALIFICATIONS:

- Applicant should have two or more years experience in teaching Physical Education.
- Applicant should have completed college coursework in Methods of Teaching Physical Education.
- Teaching Credential required
- Ability to communicate effectively, patiently, and understandably with children, their parents and teachers.
- Ability to establish and maintain effective and cooperative work relationships with students, co-workers and parents.
- Possess a genuine liking for children.

WORK YEAR: September through May: .2 FTE - Fridays

SUPERVISED BY: The person in this position is supervised by the Superintendent/Principal

SALARY : \$26.53 to \$29.25 /Hours (Health Benefits are not included)

Howell Mountain School District is an Equal Opportunity Employer. State and federal law and Howell Mountain School District policy prohibit discrimination or sexual harassment toward students or staff during any educational activity. Howell Mountain School District does not discriminate on the basis of race, color, national origin, religion, gender, marital or parental status, sexual orientation, age, or handicap in its educational programs, activities, or employment practices as required by Title VI of the Civil Rights Act, Title IX of the Education Amendments, the Age Discrimination Act, Section 504 of the Rehabilitation Act, and the Vocational Educational Act. For information concerning the complaint procedure, call 965-2423.

Board Approval 7/3/13